

Invenergy Dutton-Dunwich Working Group
Meeting #1, January 22, 2015
Dutton-Dunwich Community Centre
7pm – 8:30pm

Draft Minutes

In Attendance

John Benetto, Norah Bennetto, Elaine Brown, Stan Campbell,, Jim Ford, Jamie Littlejohn, Duncan McCallum, Warren Nash, Wayne Noorloos, Ryan Ralph, Bonnie Rowe, Bert Zegers

Agenda

Welcome
Introductions
Review and input on Working Group Guidelines
Discussion: Working Group objectives
Discussion: Election of Directors
Discussion: Meeting frequency
Other business
Closing remarks

Minutes

- 7pm Opening of meeting and introductions. Overview of Invenergy and review of meeting agenda.
- 7:09 WG guideline review: discussion of conflict-of-interest criteria and voting. Decision WG is an advisory committee therefore conflict of interest isn't relevant. Decision to strike any reference to 'voting' in the WG guidelines. Guidelines can be revisited at any time. Discussion of membership and decision made to invite representatives from the Chamber of Commerce and the West Elgin Nature Club. Minutes will be taken by Invenergy representative and distributed to members prior to next meeting for approval before being publicly posted (ultimately on the project website). These working group proceedings are neither part of contract submission nor any requirement related to project approval. Discussion of delegations and decision to ask for synopsis from delegates for preparation purposes. Delegation requests will be tabled at

- meetings for presentation at subsequent meeting. List of current WG members to be supplied to all. WG meetings to be held monthly.
- 7:33 WG objectives review: discussion of different viewpoints in the community, discussion of potential size of project and RFP process. Agreement WG objective is to share information and perspectives for consideration during business planning.
- 7:55 Timing of next meeting established, other business, closing remarks
- 8pm Close of meeting

Action Items

- List of current WG members to be supplied to all members.
- Bonnie Rowe to forward Chamber of Commerce and West Elgin Nature Club contact names to Ryan Ralph who will extend invitations to join the WG
- References to the word “voting” will be edited out of the guidelines. Revised guidelines will be redistributed to WG
- Minutes will be distributed to members prior to next meeting
- Minutes will be approved at next meeting prior to public posting
- Members to send Ryan Ralph agenda items prior to next meeting
- Project updates will be added as a standing agenda item

Next Meeting

February 26, 7-8:30pm
Dutton-Dunwich Municipal Offices
199 Currie Road, Dutton
Council Chambers Meeting Room