

OCCUPATIONAL HEALTH AND SAFETY – CONTRACTORS, SUB CONTRACTORS, INDIVIDUAL OR GROUP

Health, Safety and Wellness, Policy No: HS&W 02-14

Approved by Council: May 28, 2014 Resolution: 2014.10.07

ROLES AND RESPONSIBILITIES

Contractors/Sub-Contractors/ Individual or Group

- All Contractors/Sub-Contractors, Individual or Group are responsible for the Health and Safety of their workers when working on municipal property, right of ways or renting of facilities and are required to adhere to the Occupational Health and Safety Act and Regulations.
- All Contractors/Sub-Contractors, Individual or Group must obtain and review the Municipality's Health and Safety Policies and Rules with their workers prior to commencement of work on Municipal property, right of ways or facility rentals to ensure that they conform with the same safe operating procedures as Municipal Employees.
- The Contractor/Sub-Contractor, Individual or Group will be responsible for obtaining the Occupational Health and Safety Policy and an Acknowledgement Letter from the Municipal Office or Website prior to commencement of work/rental. (See Attachment 1 & 2).

ATTACHMENT 1

Letter of Safety and Compliance

Dear Sir/Madam:

The Municipality of Dutton Dunwich is dedicated to operating at a standard which will establish our Municipality as a leader in promoting and protecting the health and safety of all employees.

In fulfilling this commitment, our goal is to promote attitudes amongst our employees that will ultimately lead to reduction and elimination of workplace hazards.

We require that Contractors/Sub-Contractors, Individuals or Groups review all Municipal Health and Safety Policies and Rules, relevant to the work to be performed, prior to commencement of work and that procedures, worker training and enforcement conforms with legislated requirements.

Violations of Municipal Policies, Rules or Legislation by any Contractor, Sub-Contractor, Individual or Group or their employees may be considered a breach of contract.

Please complete the attached form and return it to the Municipality of Dutton Dunwich, and if applicable, with the requested Workplace Safety and Insurance Board information.

Yours truly,

for The Municipality of Dutton Dunwich

ATTACHMENT 2

Acknowledgement of Health and Safety Compliance Letter

COMPANY: _____

AUTHORIZED SIGNING OFFICER (SIGNATURE): _____

TITLE: _____

DATE: _____

- The letter of Safety Compliance from the Municipality of Dutton Dunwich was received and understood.
- The Municipality's Health and Safety Policies have been reviewed and understood.
- A copy of Workplace Safety and Insurance Board "Letter of good standing" is attached (if applicable).

Please return this completed form to the sender prior to commencement of any contract work.