

PAPERLESS INVOICE REQUEST

Go paperless and receive your invoices directly via email.

We would like to give you the option of going paperless and receiving your invoices directly via email.

Receiving invoices through e-mail helps us all reduce paper to support a healthier environment and allows our customers to file their documents electronically.

If you would like to start receiving your invoices via email, please provide the following details. You may deliver this form by dropping it off in person, mailing it to our office or scanning it and emailing it to sleitch@duttondunwich.on.ca

PLEASE PRINT CLEARLY

Water Account No: _____ Tax Roll No: 34-29-____ - ____ - _____ - _____

First Name: _____ Middle Initial: _____ Last Name: _____

Property Location

Street No: _____ Street Name: _____ Apt/Unit No. _____

Town/City: _____ Postal Code: _____

Email Address: _____

Phone Number: ____ - ____ - _____

We also offer several options for you to pay your bills:

- Pre-Authorized Payment (PAP) Agreement
 - Please enclose a void cheque or direct deposit/withdrawal form from your bank.
 - We will deduct the full amount owing from your bank account on the due date.
- Pay at most banks and trust companies (please allow 3-5 business days for the payment to arrive at our office).
- Pay at automated teller machines.
- Pay using on-line/telebanking services, available through most banks and trust companies.
- Send your cheque via mail to The Municipality of Dutton Dunwich, 199 Currie Road, Dutton, ON N0L 1J0.
- Drop your payment into our drop box located at the side door of the Municipal office.
- Pay in person via cheque, cash or Interac at the Municipal Office between 8:30am and 4:30pm, Monday to Friday (except holidays).

Customer Signature: _____ Date: _____

Thank you for supporting our paperless billing system!