



SPECIAL MEETING
WEDS PERFORMING ARTS THEATRE

AGENDA

June 22, 2015

1:00 p.m.

1. Opening of the Meeting

2. Declaration of Pecuniary Interest

3. Correspondence

- Ken Loveland – Land Division Resignation
- Elgin County – Replacement of Ken Loveland on the ECLDC

4. Adjournment

Ken Loveland
P.O. Box 108
29752 Talbot Line
Wallacetown Ontario
N0L 2M0

June 11,2015

County of Elgin
450 Sunset Drive
St. Thomas, Ontario
N5R 5V1

Attention Mark Mc Donald CAO

Dear Mark

RE: Appointment to Land Division Committee

I have enjoyed my time on the Elgin County Land Division Committee but since my appointment as the Acting CAO/Clerk for the Township of Southwold is going to be extended somewhat I feel that it is in the best interest of all parties that I resign from the Committee.

I was honoured to have my name put forward by Dutton Dunwich and that the County of Elgin gave me the opportunity to be a member of this committee.

Yours Truly

A handwritten signature in black ink, appearing to read 'Ken Loveland', written in a cursive style.

Ken Loveland



June 16, 2015

Mayor and Members of the Council of the Municipality of Dutton Dunwich
199 Currie Road, P.O. Box 329
Dutton, Ontario N0L 1J0

Subject: **Replacement of Mr. Ken Loveland on the Elgin County Land Division Committee**

Dear Mayor and Members of Council:

As you are aware, Mr. Ken Loveland, your municipality's nominee on the Elgin County Land Division Committee, recently resigned his appointment. The purpose of this letter is to seek a replacement nominee to be finally considered by Elgin County Council, the appointing body.

On June 10th, 2014, in response to feedback from Elgin municipalities, Elgin County Council reconstituted the Land Division Committee as depicted in the following resolution which reads in part:

"That the new Land Division Committee consist of one appointee, either elected or non-elected, from each of Elgin's constituent municipalities."

In effect, the committee will now be expanded to seven members (instead of five) and, unlike before, elected officials are eligible for appointment.

For those who may not be familiar with Land Division, the committee acts as a quasi-judicial body similar to a minor court of law. It must be unbiased and has a duty to act fairly. Ideally it operates at arms length, free of political interference, in an effort to maintain credibility.

In 2014 the committee will have met on ten occasions, with seven of those meetings lasting a full day. In 2013, the committee met nine times, five full days and four half days. In addition to attending meetings, members have a duty to perform site reviews based on applications for severances within their municipality. A working knowledge of the municipality's Official Plan, Zoning By-laws, and the County's Official Plan is also expected over time.

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County of Elgin
Administrative Services
450 Sunset Drive
St. Thomas, ON N5R 5V1
Phone: 519-631-1460
www.elgincounty.ca

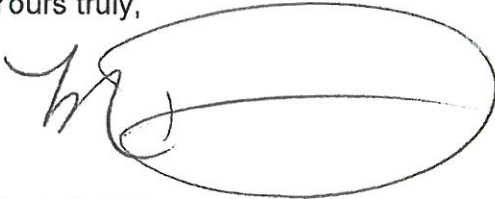
In terms of remuneration, committee members receive a meeting stipend of \$150, mileage @ .495c/km and a \$60.site inspection fee. It is important to note that any County Councillor(s) that may be appointed to the Land Division Committee are entitled to mileage only as County policy prohibits payment for committee work in lieu of County Councillors all-encompassing monthly honorarium.

There is an important distinction in the appointment process that must be highlighted for your reference. That is, according to the Planning Act [Section 44(3)] members of the committee who are not members of a municipal council shall hold office for the term of council and members who are members of an elected council shall be appointed annually. Please keep these terms of office in mind when selecting your nominee(s).

In view of the information presented above, please provide the name of your nominee(s) to my attention at your convenience so that Elgin County Council may consider the appointment.

If you have any questions relative to the above, then please call. Otherwise, we look forward to your response.

Yours truly,

A handwritten signature in black ink, appearing to read 'MG', is enclosed within a large, hand-drawn oval shape.

Mark G. McDonald,
Chief Administrative Officer

cc Clayton Watters, Director of Engineering Services
Susan Galloway, Land Division Secretary-Treasurer
Steve Evans, Manager of Planning