



The Municipality of Dutton/Dunwich

AGENDA

October 9, 2013

5:00 p.m.

1. Opening of the Meeting
2. Approval of Draft Minutes
 - Council Meeting Minutes – July 24, 2013
3. Declaration of Pecuniary Interest
4. Road Department' Report
 - Road Superintendent – Monthly Report
 - Air Brake Sign Request - Response from the County of Elgin
 - Homestead Road Repairs – Letter from Suzanne & Chuck Long
5. Utility/Waste Water Treatment Report
 - Water Operator – Monthly Report
 - Wastewater Operator- Monthly Report
6. Fire Chief's Report
 - Fire Chief's Monthly Report
7. Building Dept Report
 - Monthly Building Activity Report (Sept)
8. Drainage Superintendent's Report
 - Drainage Superintendent – Monthly Report
 - Drain Maintenance Repairs: McMillan Drain
East Galbraith Drain
Sloetjes Drain
David Carroll Drain (clean open ditch)
David Carroll Drain (tile repair)
Branch B McKillop #1 Drain
Whalls-Long Drain
 - Tender Summary Report – Degraw Drain
9. Correspondence

- City of Kenora – Provincial Ban of Flying Lanterns
- Ministry of Municipal Affairs & Housing – 2013 Ontario West Municipal Conference
- County of Elgin – Warden’s Banquet – November 15, 2013

10. Consent Agenda

Correspondence for Review

- Ministry of Citizenship & Immigration – June Callwood Outstanding Achievement Award for Voluntarism in Ontario
- Ontario Junior Citizen of the Year Awards
- Rising Stars Youth Music Festival
- Elgin-St. Thomas EMS – Notification Notice

Building /Demolition/Sewer Permits

- | | |
|-------------------|-----------------------------|
| • Permit #2013-83 | telecommunication structure |
| • Permit #2013-84 | garage and carport |
| • Permit #2013-85 | new septic system |
| • Permit #2013-86 | new residence |
| • Permit #2013-87 | front porch addition |
| • Permit #2013-89 | residential addition |
| • Permit #2013-90 | new residence |
| • Permit #2013-91 | new residence |
| • Permit #2013-92 | new septic system |

11. Chief Administrative Officer’s Report

12. Treasurer’s Report

- Sept 2013 Financial Report
- Aviva Community Fund
- Street Lights Maintenance
- Community Centre Flooring
- Waterline Costs

13. Deputy Clerk’s Report

- CAN/OCNA Advertising Program

14. Administrative Assistant’s Report

- WHMIS

15. Committee Reports

- Fire Department

- Fire Dept Meeting – Aug 13, 2013 Minutes
- Fire Dept Meeting – Aug 24, 2013 Minutes
- Fire Dept Meeting – Sept 10, 2013 Minutes
- Fire Dept Meeting – Sept 17, 2013 Minutes
- Fire Dept Meeting – Sept 24, 2013 Minutes
- Recreation
 - Recreation Committee Meeting – Sept 16, 2013 Minutes
- Arena Board
- By-Law Enforcement
- Chamber of Commerce
- Economic Development
- Emergency Planning
- Health and Safety
- Lower Thames Valley Conservation Authority
- Senior's Centre
- Trans Canada Trail
- Tri County Committee
- Wellness Committee

16. DELEGATION: John Bennetto - 6:30 p.m.

17. Closed Session

- Legal Matters
- Personnel Matters

18. Proposed By-Laws

- By-Law 2013-49 Degraw Drain Final Reading
- By-law 2013-58 Confirm Proceedings
- By-law 2013-59 Appointing Deputy Chief Building Official

19. Date for Future Meetings

- Oct 23, 2013 Regular Meeting – 5:00 pm

20. Adjournment

Green indicates hard copy to follow