



Municipality of
Dutton Dunwich

Council Minutes
Held at the Council Chambers
199 Currie Road, Dutton, Ontario
November 22, 2017 - 5:00 p.m.

Present: Mayor Cameron McWilliam
Deputy Mayor Bob Purcell
Councillor Ian Fleck
Councillor Mike Hentz
Councillor Dan McKillop
CAO/Clerk Laurie Spence Bannerman
Treasurer Joe McMillan
Deputy Clerk Heather Bouw

Bryan T. Smits, Student at Law with Miller Thomson Lawyers, representing Invenergy LLC, also attended the meeting.

OPENING OF THE MEETING

2017.20.01 **MOVED by Hentz and SECONDED by Fleck THAT the meeting of the Council of the Municipality of Dutton Dunwich opens at 5:00 p.m.**

CARRIED

A quorum was present.

Declaration of Pecuniary Interest
None declared.

ADOPTION OF MINUTES

2017.20.02 **MOVED by Fleck and SECONDED by Hentz THAT Council approves the minutes of the November 8, 2017 meeting, as forwarded to Council Members, and the Mayor and CAO/Clerk be authorized to sign same.**

CARRIED

REVIEW OF ITEMS NOT LISTED ON AGENDA

1. Closed Session Item – Personnel Matter

HERITAGE COMMITTEE REPORTS

Request for Heritage Designation – 8851 Iona Road

The Planner reviewed this item with Council.

2017.20.03 **MOVED by Hentz and SECONDED by Fleck THAT the Council of the Municipality of Dutton Dunwich receives the Planner's**

Report entitled "Request for Heritage Designation of 8851 Iona Road by David Morris, President, Iona Community Preservation Association", and that notice be given under the provisions of Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, C.O. 18, of Municipal Council's intent to designate the property located at 8851 Iona Road to be of cultural heritage value or interest as outlined in Appendix B of this report.

CARRIED

Request for Heritage Designation – 8979 Iona Road

The Planner reviewed this item with Council. Councillor Hentz recognized the amount of work each designation requires from the Planner, as well as the cultural heritage committee members.

2017.20.04 MOVED by Fleck and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the Planner's Report entitled "Request for Heritage Designation of 8979 Iona Road by Laurence Grant", and that notice be given under the Provisions of Section 29 of the *Ontario Heritage Act*, R.S.O. 1990, C.O. 18, of Municipal Council's intent to designate the property located at 8979 Iona Road to be of cultural heritage value or interest as outlined in Appendix B of this report.

CARRIED

Cannabis Workshop Update (AMO)

The Planner reported that to date, there is little new information to bring forward to Council. The AMO policy adviser who spoke at the workshop stated that the government will try to be respectful of each municipality's individual zoning by-law when locating cannabis retail outlets. Mayor McWilliam noted that federal guidelines were released this week.

PUBLIC WORKS DEPT

Dutton Dunwich Winter Operations Planning Document 2017-2018

The Director of Public Works noted that this updated plan is consistent with last year's. The Public Works department is replacing Oscar Road Patrol software with RPM Burnside. This software will be used in addition to the ACE GPS controllers which are found in all winter maintenance vehicles. Training and guidelines will be prepared for staff.

2017.20.05 MOVED by Fleck and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich adopts the 2017/2018 Winter Operations Planning Document setting out a policy and procedural framework for ensuring continuous improvement on the safe and sustainable delivery of winter maintenance services and the effective and efficient use of road salt in winter maintenance operations.

CARRIED

CORRESPONDENCE

- **Gravel Watch Ontario** – Concerns Regarding Cornerstone Standards Council (CSC) Aggregate Program – *receive & file*

- **Iona Community Preservation Association** – Requesting Stantec Consulting Set-up Meetings with Local Heritage Organizations – *forward to cultural heritage committee*
- **Town of Tillsonburg** – Request a Support Resolution – Calling on the Province to Grant Municipalities the Authority to Approve Landfill Projects – *see resolution #2017.20.06*
- **West Elgin Community Band** – In-Kind Donation Request – *see resolution #2017.20.09*

2017.20.06 **MOVED by Hentz and SECONDED by McKillop THAT the Council of the Municipality of Dutton Dunwich supports Resolution #4b of the Town of Tillsonburg calling upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;**

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND THAT this resolution be forwarded to the Town of Tillsonburg.

CARRIED

2017.20.07 **MOVED by McKillop and SECONDED by Hentz THAT relevant correspondence was reviewed.**

CARRIED

CONSENT AGENDA

Correspondence for Review

- **LTVCA** – Soil and Water Conservation Farmer Workshop
- **Ministry of Municipal Affairs** – Proposed Amendments to Bill 148, Fair Workplaces, Better Jobs Act

2017.20.08 **MOVED by Hentz and SECONDED by McKillop THAT the items on the Consent Agenda be approved.**

CARRIED

2017.20.09 **MOVED by Purcell and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich grants an in-kind donation to the West Elgin Community Band for costs associated with the rental of the WEDS Performing Arts Theatre, for their Christmas Concert on Dec 16, 2017;**

AND THAT they be instructed regarding 2018 budget process.

CARRIED

TREASURER’S REPORTS

Budget to Actual October 2017

The Treasurer presented this report to Council.

2018 Water and Sewer Budget

The Treasurer presented this report to Council.

Seniors Community Grant Application

The Treasurer presented this report to Council. Council directed staff to proceed with the application.

Deputy Mayor Purcell declared a conflict with the following item during the splash pad project discussion and did not participate.

Capital Budget Draft #1

The Treasurer presented this report to Council. The Treasurer noted one amendment in this report regarding the splash pad. A contingency has been added to the cost, so the actual commitment from the Dutton & District Lions Club is \$60,000.00. Therefore, money required to be borrowed would increase on this project. Council discussed whether Street Dance funds should be allocated to the splash pad project and the impact this would have on the operational side of the recreation department. Council further discussion fundraising and corporate sponsor funding that would reduce the amount that would need to be borrowed for this project.

The Deputy Mayor participated in the rest of the review of capital projects.

Council requested that staff provide them with a summary of all departmental vehicles including age, km, a maintenance schedule and replacement schedule. The Director of Public Works stated that all vehicles are operational and should get through this winter season. Council also requested that staff provide them with costs outlining winter maintenance costs vs. costs to custom this work out.

12" Ductile Iron Watermain on Currie Road from the Dutton town limit to Thomson line, and the estimated cost is \$300,000. To make this more economically viable, Council requested that staff investigate the possibility of this project being paid for through water rates.

DEPUTY CLERK'S REPORT

Swimming Pool Fence By-law

The Deputy Clerk presented this report to Council.

NEW BUSINESS

- The Wallacetown Agricultural Society will be contacting TekSavvy directly regarding tower location.
- Packetworks is hosting an open community meeting to determine the level of interest to bring high speed internet to Wallacetown.

CLOSED SESSION

2017.20.10 MOVED by McKillop and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich now moves into a session of the meeting that shall be closed to the public at 6:04 p.m. in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c.25, for discussion of the following matter:

1. Personnel

CARRIED

2017.20.11 **MOVED by McKillop and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 6:14 p.m., and the regular meeting reconvene.**

CARRIED

PROPOSED BY-LAWS

2017.20.12 **MOVED by Purcell and SECONDED by Fleck THAT By-law #2017-58, being a by-law to Provide for the Owners of Privately-Owned Outdoor Swimming Pools to Erect and Main Fences, be read a first, second and third time and passed.**

CARRIED

2017.20.13 **MOVED by Purcell and SECONDED by Fleck THAT By-law #2017-70, being a by-law to Authorize an Extension of the Compliance Date under the Miller Road Sewer Connection By-law #2016-40, be read a first, second and third time and passed.**

CARRIED

2017.20.14 **MOVED by Purcell and SECONDED by Fleck THAT By-law #2017-71, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.**

CARRIED

UNFINISHED BUSINESS

None

ANNOUNCEMENTS

None

NEXT MEETING SCHEDULE

Dec 13, 2017 – 5:00 p.m.

Jan 10, 2018 – 5:00 p.m.

Jan 24, 2018 – 5:00 p.m. Budget meeting (tentative)

ADJOURNMENT

2017.20.15 **MOVED by Purcell and SECONDED by Fleck THAT the meeting of the Council of the Municipality of Dutton Dunwich closes at 6:18 p.m.**

CARRIED

Cameron McWilliam, Mayor

Laurie Spence Bannerman, CAO

THIS DOCUMENT IS AVAILABLE IN AN ACCESSIBLE FORMAT OR WITH APPROPRIATE COMMUNICATION SUPPORTS UPON REQUEST.