



Municipality of
Dutton Dunwich

Council Minutes
Held via web conference
199 Currie Road, Dutton, Ontario
January 26, 2022 - 5:00 p.m.

Present:

Mayor Bob Purcell
Deputy Mayor Mike Hentz
Councillor Patricia Corneil
Councillor Amarilis Drouillard
Councillor Ken Loveland
CAO/Clerk Heather Bouw
Treasurer Tracy Johnson
Deputy Clerk Tara Kretschmer

Opening of the Meeting

2022.03.01 MOVED by Hentz and SECONDED by Loveland THAT the meeting of the Council of the Municipality of Dutton Dunwich opens at 5:00 p.m.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

A quorum was present.

Declaration of Pecuniary Interest

None declared. Councillor Corneil noted that she personally opted out of the Ford Class Action due to her husband owning a Ford dealership.

Adoption of Minutes

2022.03.02 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich approves the draft minutes of the January 12, 2022 meeting and January 19, 2022 special meeting forwarded to Council Members, and the Mayor and the CAO/Clerk are authorized to sign same.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

REVIEW OF ITEMS NOT LISTED ON AGENDA

- a) NEW BUSINESS – My Main Street – Community Activator Plan
- b) BY-LAWS – By-law #2022-15 – Voting Technology Lease Agreement

WATER DEPARTMENT

Dutton Dunwich Annual Water Report 2021

2022.03.03 MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the 2021 Annual Report for the Dutton Dunwich Drinking Water System.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Water Department Safety Meeting Minutes – Jan 2022

2022.03.04 MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the “Water Department Safety Meeting” minutes dated January 12, 2022 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

RECREATION DEPARTMENT

Update to Memorial Tree Program Policy

2022.03.05 MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Recreation and Administrative Assistant titled “Update to Memorial Tree Program Policy”, dated January 26, 2022 for information; and

THAT Council approve the proposed by-law #2022-12 to Establish a Memorial Tree Program Policy; and

THAT Council approve the cost of identification tags for any memorial trees purchased through the program; and

THAT Council directs staff to invoice applicants for memorial trees for the cost of material for trees, stands, and plaques as applicable for all options.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Sale of Garbage Bag Tags by Local Businesses

2022.03.06 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Recreation and Administrative Assistant titled “Sale of Garbage Bag

Tags by Local Businesses”, dated January 26, 2022 for information;
and

THAT Council approves the sale of garbage bag tags (bag tags) by local businesses;

THAT Council approves a commission rate of 10% for bag tags sold by local businesses on behalf of the municipality.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

CORRESPONDENCE

a) **AMCTO** – Advocacy Update: Joint and Several Liability Reform

2022.03.07 MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the correspondence from AMCTO advocating for joint and several liability reform; and

THAT Council supports AMO’s call to action and the following recommendations:

- 1. The provincial government adopt a model of full proportionate liability to replace joint and several liability;**
- 2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial;**
- 3. Implement a cap for economic loss awards;**
- 4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans;**
- 5. Assess and implement additional measures which would support lower premiums or alternatives to the provisions of insurance services by other entities such as non-profit insurance reciprocals;**
- 6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability;**
- 7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.**

AND THAT a copy of this resolution be forwarded to Karen Vecchio, MP, AMCTO, AMO and Attorney General, Doug Downey.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

b) **Ministry of Northern Development, Mines, Natural Resources and Forestry** – Proposed Regulatory Changes Under the Aggregate Resources Act

2022.03.08 **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** correspondence item 07.b) from the Ministry of Northern Development, Mines, Natural Resources and Forestry be received and filed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

c) **Town of Aurora** – Dissolve the Ontario Land Tribunal (OLT)

2022.03.09 **MOVED** by Hentz and **SECONDED** by Loveland **THAT** correspondence item 07.c) from the Town of Aurora be received and filed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2022.03.10 **MOVED** by Loveland and **SECONDED** Corneil **THAT** relevant correspondence was reviewed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

CONSENT AGENDA

Consent Correspondence

- a) **OCWA** – COVID-19 Update
- b) **Community Schools Alliance** – Social and Economic Impact of Schools in Small Ontario Communities
- c) **Ontario Superior Court of Justice** – Ford Fuel Consumption Class Action

2022.03.11 **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the items on the Consent Agenda be approved.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

CAO/CLERK'S REPORT

TVDSB Trustee Distribution for 2022-2026

The CAO/Clerk presented this report to Council.

2022.03.12 **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich supports the designation of

Middlesex County by Board resolution as a low population municipality;

THAT the Council of the Municipality of Dutton Dunwich supports the following Thames Valley District School Board Trustee Distribution for the 2022-2026 term:

- **Two (2) Trustees representing Middlesex County**
- **Two (2) Trustees representing Oxford County**
- **Two (2) Trustees representing Elgin County**
- **Six (6) Trustees representing the City of London**
- **One (1) Indigenous Trustee appointed per Ontario Regulation 462/97;**

THAT the Mayor of Dutton Dunwich send advocacy letters to ensure equitable representation that balances the rural interests within the geography of Thames Valley District School Board to the Minister of Education, the Honourable Stephen Lecce; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; and Elgin-Middlesex-London MPP Jeff Yurek; and

THAT the same letter be sent to Thames Valley District School Board Trustee Chair Lori-Ann Pizzalato and the Director of Education Mark Fisher, requesting that a copy of this motion and letter be considered as correspondence at the next Board of Trustee's meeting, prior to the Board's decision with respect to the composition of the 2022-2026 Board of Trustees.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

TREASURER'S REPORT

CCRF Grant Support

The Treasurer presented this report to Council.

2022.03.13 MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Treasurer titled "CCRF Grant Support", dated January 26, 2022 for information; and

THAT Council commits \$46,953 in the 2022 budget for the 25% municipal share of the CCRF grant.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Capital Budget 2022 Presentation

The Treasurer presented this budget to Council. Council discussed this budget line by line.

2022.03.14 **MOVED** by Hentz and **SECONDED** by Loveland **THAT** the Council of the Municipality of Dutton Dunwich receives the presentation of the Treasurer titled "2022 Capital Budget: Working Toward Sustainable Growth", dated January 26, 2022 for information.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

Water and Wastewater Budget 2022 Presentation

The Treasurer presented this budget to Council.

2022.03.15 **MOVED** by Loveland and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich receives the presentation of the Treasurer titled "2022 Water & Wastewater Budget", dated January 26, 2022 for information; and

THAT Council approves the proposed 2022 Water & Wastewater Budget as discussed (specifically capacity fee).

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

EXECUTIVE ASSISTANT'S REPORT

Municipal Projects – Monthly Status Report

2022.03.16 **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled "Municipal Project Updates", dated January 26, 2022 for information.

CARRIED

Vaccination and Rapid Testing Policy

Council expressed concern around the equality between vaccinated and unvaccinated in regard to isolation time and paid leave.

2022.03.17 **MOVED** by Hentz and **SECONDED** by Loveland **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled "Vaccination and Rapid Testing Policy", dated January 26, 2022 for information; and

THAT Council adopt the amended A 37-2021 – Vaccination and Rapid Testing Policy; and

THAT Council approve Administration to treat this policy as a "Living Document" thereby permitting any further changes be made as needed, ensuring any revisions are recorded in the Revision History section within the Policy, subject to direction from Southwestern Public Health, and Provincial Health guidance; and

THAT Council plans to review this policy again at a later date.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

UNFINISHED BUSINESS

WECHC January 2022 Vaccination Clinic Update

2022.03.18 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Deputy Clerk titled “WECHC January 2022 Vaccination Clinic Update”, dated January 26, 2022 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

NEW BUSINESS

West Elgin Community Centre Board of Management – School Reduced Rate

2022.03.19 MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich supports the West Elgin Community Centre Board of Management establishing a special school rental rate for practices and rentals for all schools in Dutton Dunwich and West Elgin for use during non-prime time ice rental periods; and

THAT Council approves that this special school rental rate does not encompass game play nor can occur during prime-time rental periods.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

My Main Street – Community Activator Plan

Councillor Drouillard reported that staff found the My Main Street – Community Activator Plan grant funding and it is proposed that staff apply for this grant funding (up to \$100,000.00) to create a recreation master plan. Council directs staff to pursue all funding opportunities to fund the creation of a recreation master plan.

ANNOUNCEMENTS

None.

CLOSED SESSION

2022.03.20 MOVED by Drouillard and SECONDED by Hentz THAT the Council for the Municipality of Dutton Dunwich now moves into a session of the

meeting that shall be closed to the public at 7:20 pm, in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c.25 for discussion of the following matters:

- a) Third-party information supplied in confidence to the municipality – s.239(2)(i) of the Municipal Act
- b) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- c) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- d) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- e) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- f) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- g) Personal matter about an identifiable individual – s.239(2)(d) of the Municipal Act

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2022.03.21 **MOVED** by Loveland and **SECONDED** by Corneil **THAT** the Council for the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 7:54 p.m., and the regular meeting reconvenes.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

RISE AND REPORT - OPEN

2022.03.22 **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the Council of the Municipality of Dutton Dunwich adopts confidential resolution CL 2022-02 moved in the closed session.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

a) Third-party information supplied in confidence to the municipality

2022.03.23 **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** regarding closed session item a) third-party information supplied in confidence to the municipality – s.239(2)(i) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes

**Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

b) Labour relations or employee negotiations

2022.03.24 MOVED by Hentz and SECONDED by Loveland THAT regarding closed session item b) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

c) Labour relations or employee negotiations

2022.03.25 MOVED by Loveland and SECONDED by Corneil THAT regarding closed session item c) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

d) Labour relations or employee negotiations

2022.03.26 MOVED by Corneil and SECONDED by Drouillard THAT regarding closed session item d) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

e) Labour relations or employee negotiations

2022.03.27 MOVED by Drouillard and SECONDED by Hentz THAT regarding closed session item e) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes**

Purcell – Yes

CARRIED

f) Labour relations or employee negotiations

2022.03.28 MOVED by Hentz and SECONDED by Loveland THAT regarding closed session item f) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

g) Personal matter about an identifiable individual

2022.03.29 MOVED by Loveland and SECONDED by Corneil THAT regarding closed session item g) personal matter about an identifiable individual – s.239(2)(b) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

PROPOSED BY-LAWS

2022.03.30 MOVED by Corneil and SECONDED by Drouillard THAT By-Law #2022-12, a by-law to establish a memorial tree program policy, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2022.03.31 MOVED by Drouillard and SECONDED by Hentz THAT By-Law #2022-13, being a by-law to authorize the Corporation of the Municipality of Dutton Dunwich to enter into an agreement with Dominion Voting Systems for hardware rental, software license and services for the 2022 municipal election, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2022.03.32 MOVED by Hentz and SECONDED by Loveland THAT By-Law #2022-15, being a by-law to authorize the Corporation of the Municipality of Dutton Dunwich to enter into an agreement with Elections Ontario for a Voting Technology Lease agreement for the 2022 municipal election, be read a first, second and third time and passed.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

2022.03.33 MOVED by Loveland and SECONDED by Corneil THAT By-Law #2022-14, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

NEXT MEETING SCHEDULE

February 9, 2022 – 5:00 p.m.

February 23, 2022 – 5:00 p.m.

ADJOURNMENT

2022.03.34 MOVED by Corneil and SECONDED by Drouillard THAT the meeting of the Council of the Municipality of Dutton Dunwich closes at 8:01 p.m.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Robert (Bob) Purcell, Mayor

Heather Bouw, CAO/Clerk

This document is available in an accessible format or with appropriate communication supports upon request.