



Municipality of
Dutton Dunwich

Council Minutes
Held via web conference
199 Currie Road, Dutton, Ontario
June 24, 2020 - 1:00 p.m.

Present: Mayor Bob Purcell
Deputy Mayor Mike Hentz
Councillor Patricia Corneil
Councillor Amarilis Drouillard
Councillor Ken Loveland
Clerk Heather Bouw
Treasurer Joe McMillan
Archival, Records and Clerk's Assistant Tara Kretschmer

Opening of the Meeting

2020.16.01 **MOVED by Hentz and SECONDED by Loveland THAT the meeting of the Council of the Municipality of Dutton Dunwich opens at 1:00p.m.**

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

A quorum was present.

Declaration of Pecuniary Interest

Councillor Loveland made a declaration of pecuniary interest for the delegation by Susan Laing and Jeff Jackson.

Adoption of Minutes

2020.16.02 **MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich approves the draft minutes of the June 10, 2020 meeting forwarded to Council Members, and the Mayor and the Clerk are authorized to sign same.**

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2020.16.03 **MOVED by Hentz and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich approves the draft minutes of the June 18, 2020 special meeting #5 forwarded to Council Members, and the Mayor and Clerk are authorized to sign same.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

REVIEW OF ITEMS NOT LISTED ON AGENDA

- a) NEW BUSINESS – WEHC Board of Directors Member Appointment
- b) DELEGATION REQUEST – Susan Laing & Jeff Jackson – 1:30 p.m.
- c) DELEGATION REQUEST – Ken Loveland – 1:45 p.m.
- d) CLOSED SESSION – Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act

PUBLIC WORKS

Public Works Monthly Report – June 2020

The Manager of Roads and Facilities presented this report to Council and added that the pollinator area at the landfill site has now been planted.

2020.16.04 MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled “Public Works Monthly Report – June 2020”, dated June 24, 2020 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Report on Crinan Hall Parking Lot

The Manager of Roads and Facilities presented this report to Council. Council directs staff to continue to move forward with this project.

2020.16.05 MOVED by Drouillard and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled “Report on Crinan Hall Parking Lot”, dated June 24, 2020 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Miller Road Children at Play Sign Request

The Manager of Roads and Facilities presented this report to Council.

2020.16.06 MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled “Miller Road Children at Play Sign Request”, dated June 24, 2020 for information; and

THAT Council instructs staff to install a children playing sign on Miller Road North of Pioneer Line.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

4-Way Stop Sign Request for Marsh Line and Coyne Road

The Manager of Roads and Facilities presented this report to Council.

2020.16.07 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled "4-Way Stop Sign Request for Marsh Line and Coyne Road", dated June 24, 2020 for information; and

THAT Council instructs staff to move forward with the process of installing a 4-way stop sign at the intersection of Marsh Line and Coyne Road.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Report on Gravel 2020

The Manager of Roads and Facilities presented this report to Council.

2020.16.08 MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled "Report on Gravel 2020", dated June 24, 2020 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

DRAINAGE

Request for Drain Improvement – Brown Drain Upper Branches – Johnson

2020.16.09 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives and decides to proceed with the Brown Drain Upper Branches improvement request under section 78 of the Drainage Act that was received from Eric and Abigail Johnson, and instructs the Clerk to notify the LTVCA as required under s. 78(2) of the Drainage Act for the drain improvement; and

THAT the requesting landowner be notified of Council's decision to proceed; and

THAT an engineer be appointed under the appropriate section of the Drainage Act after 30-day time period from the notice of Council's decision to proceed was sent to LTVCA and OMAFRA has passed.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Alan McCallum Petition – Municipality of Dutton Dunwich Sign a Petition for Pioneer Line Under Drainage Act Section 4(1)(c)

2020.16.10 MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Drainage Superintendent titled "Alan McCallum Petition – Municipality of Dutton Dunwich Sign a Petition for Pioneer Line under the Drainage Act Section 4(1)(c)", dated June 24, 2020 for information; and

THAT Council instructs the Manager of Roads and Facilities, Murray Wickerson, to sign a Section 4(1)(c) petition under the Drainage Act for the section of Pioneer Line that is affected by the watershed areas of the petitions submitted by Alan and Robert McCallum and David Durham.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

DELEGATION REQUEST – Susan Laing & Jeff Jackson – 1:30 p.m.

Mayor Purcell asked that Council members state their relation to the delegation requesters. Councillor Corneil stated that she is sister to Susan Laing, and sister-in-law to Jeff Jackson. Councillor Drouillard stated that she knows Susan Laing. Councillor Loveland declared pecuniary interest. Deputy Mayor Hentz stated that he is brother to Susan Laing. Mayor Purcell stated that he received the request for delegation.

Susan Laing and Jeff Jackson attended the meeting. Mr. Jackson inquired about the following:

- a) Concerned about any adverse effects on the land value;
- b) Concerned about the drainage;
- c) Concerned about meeting road standards (they were required to meet road standards when they installed their road);
- d) Worried about traffic crossing the property causing safety concerns and liability concerns;
- e) Should barriers be installed to deter vehicle access; and
- f) Requested that the work be removed immediately.

Mayor Purcell requested clarification as to what all the parcels involved are.

Council directed staff to investigate answers to Ms. Laing and Mr. Jackson's questions.

PLANNING

Severance E 17/20 – Hull – 29548 Pioneer Line

The Planner presented this report to Council.

2020.16.11 **MOVED by Hentz and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled "Application for Severance – Concession 5, North of A, Part of Lot 12, 29548 Pioneer Line (E17/20), Municipality of Dutton Dunwich – Estate of Larry Hull – Executors Mike Hull and Patricia Van Vugt", dated June 24, 2020 for information.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

2020.16.12 **MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich recommends approval to the Land Division Committee of the County of Elgin for proposed severance application E 17/20 for Concession 5, North of A, Part of Lot 12, 29548 Pioneer Line, Municipality of Dutton Dunwich, provided the following conditions are included:**

- a) That a Zoning By-law Amendment is in force and effect for the severed parcel;**
- b) That a septic system review for the severed parcel has been completed;**
- c) That municipal drain re-apportionments have been completed;**
- d) That two (2) hard copies and one (1) digital copy of the registered survey have been provided to the Municipality;**
- e) That taxes are to be paid in full;**
- f) That all Dutton Dunwich planning application fees, set out in the Fees By-law, be paid to the Municipality;**
- g) That the solicitor provides an undertaking that a copy of the registered deed for the severed parcel once the transaction has occurred will be provided to the Municipality; and**
- h) That the lots merge on title.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

DELEGATION REQUEST –Ken Loveland – 1:45 p.m.

Councillor Loveland explained that he believes that it is not a closed road and that it is a unopened road allowance, and has been using it to his back lot. He normally adds gravel to fix any damage created. He stated that he is agreeable to install barriers.

Councillor Corneil inquired if residents are allowed to maintain or alter an unopen road allowance.

Mayor Purcell inquired if Councillor Loveland has entered into any agreements for the usage of the road allowance. He also inquired if there are any agreements for the Lunn Lane extension.

Council directed staff to investigate further.

PLANNING CONTINUED

Severance E 19/20 – McCallum – 32651 Aberdeen Line

The Planner presented this report to Council.

2020.16.13 **MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled “Application for Severance – Concession 5, North of A, Part Lot A, 32561 Aberdeen Line (E19/20), Municipality of Dutton Dunwich – Alan McCallum”, dated June 24, 2020 for information.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

2020.16.14 **MOVED by Drouillard and SECONDED by Hentz THAT The Council of the Municipality of Dutton Dunwich recommends approval to the Land Division Committee of the County of Elgin for proposed severance application E 19/20 for Concession 5, North of A, Part Lot A, 32561 Aberdeen Line, Municipality of Dutton Dunwich, provided the following conditions are included:**

- a) That a Zoning By-law Amendment is in force and effect for the severed and retained parcels;**
- b) That a septic system review for the severed parcel has been completed;**
- c) That a mutual drainage agreement (under Section 2 of the Drainage Act) has been provided to provide a legal drainage outlet for the newly created residential lot;**
- d) That two (2) hard copies and one (1) digital copy of the registered survey have been provided to the Municipality;**
- e) That taxes are to be paid in full;**
- f) That all Dutton Dunwich planning application fees, set out in the Fees By-law, be paid to the Municipality; and**
- g) That the solicitor provides an undertaking that a copy of the registered deed for the severed parcel once the transaction has occurred will be provided to the Municipality.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

CORRESPONDENCE

- a) Warden Dave Mennill – Recruitment of Members for the Terrace Lodge Redevelopment Fundraising Committee – *received and filed***
- b) Town of Orangeville – Request for Support for Diversity Training Program – See *Resolution 2020.16.15***

2020.16.15 **MOVED by Corneil and SECONDED by Drouillard WHEREAS there have been questions in the public related to both diversity training and use of force training and protocols for Police Services, including Ontario; and**

THAT the Council of the Municipality of Dutton Dunwich supports the resolution by the Town of Orangeville requesting that the use of force protocols be reviewed to ensure they are safe and would meet the current standards; and

THAT a copy of this resolution be forwarded to Jeff Yurek, MPP, Karen Vecchio, MP and the Town of Orangeville.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Ye**

CARRIED

- c) **Municipality of Chatham-Kent** – LTC Letter of Support for Funding and Commission – *received and filed*
- d) **Municipality of Chatham-Kent** – Letter of Support for Alzheimer Society – *received and filed*
- e) **Town of Bracebridge** – Support for the Establishment of a Municipal Finance Assistance Program to Offset the Financial Impact of the COVID-19 Pandemic – *See Resolution 2020.16.16*

2020.16.16 MOVED by Corneil and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich supports the resolution from the Town of Bracebridge supporting the Association of Municipalities of Ontario (AMO) in lobbying the Provincial Government for financial assistance to support Municipalities in offsetting the financial impact of the COVID-19 Pandemic; and

THAT a copy of this resolution be sent to Jeff Yurek, MPP, Karen Vecchio, MP and the Town of Bracebridge.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

- f) **Dave Rose** – Request for 4-way Stop Sign at Marsh Line and Coyne Road – *received and filed*

Council directed staff to notify Mr. Rose of the decision to start the process to install a 4-way stop sign.

- g) **Ministry of Municipal Affairs and Housing** – Termination of Temporary Suspension Timelines of the Planning Act – *received and filed*

2020.16.17 MOVED by Loveland and SECONDED by Corneil THAT relevant correspondence was reviewed.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

CONSENT AGENDA

Consent Correspondence

- a) **Marg Hulls** – Buttermilk Bog Spring 2020
- b) **Elgin County** – Council Highlights June 9, 2020
- c) **Municipal Enforcement Unit** – Letter to Municipalities: Commitment to Community Safety and Well-being
- d) **Municipality of Grey Highlands** – Resolution re: Universal Basic Income

2020.16.18 **MOVED by Hentz and SECONDED by Drouillard THAT the items on the Consent Agenda be approved.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

CLERK’S REPORT

Municipal Service Planning Group

The Clerk presented this report to Council.

2020.16.19 **MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Clerk titled “Municipal Service Planning Group”, dated June 24, 2020 for information.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

MHSW Event (Hazardous Waste) – Saturday Aug 15th -Update

The Clerk presented this report to Council.

2020.16.20 **MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Clerk titled “MHSW Event (Hazardous Waste) – Saturday Aug 15th – Update”, dated June 24, 2020 for information.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Single-Use Battery Program Wind-up

The Clerk presented this report to Council.

2020.16.21 **MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Clerk titled “Single-Use Battery Program Wind-up”, dated June 24, 2020 for information; and**

THAT Council wishes to continue to collect single use-batteries through collections boxes as a service to residents; and

THAT Council directs staff to register and prepare necessary documents required to enter into a new contract with Call2Recycle for single-use battery collection.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

TREASURER’S REPORT

Budget to actual May 2020

The Treasurer presented this report to Council. The Treasurer reported that for the Enabling Accessibility Grant, Sam McFarlane from the County reviewed the washrooms at the North end of the Sons of Scotland Park and thinks it is a good candidate. The cost of this project would be approximately \$200,000.00. Council directs the Treasurer to apply for washrooms for the Enabling Accessibility Grant Application.

2020.16.22 MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Treasurer titled “Budget to Actual May 2020”, dated June 24, 2020 for information.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

EXECUTIVE ASSISTANT’S REPORT

Splashpad Patron Conduct Policy

2020.16.23 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Splashpad Conduct Policy”, dated June 24, 2020 for information; and

THAT Council approves and adopts the following policy:

- **A 28-2020 – Splashpad Patron Conduct Policy**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

UNFINISHED BUSINESS

COVID-19 Pandemic

2020.16.24 **MOVED by Corneil and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the following Municipal Emergency Control Group (MECG) meeting minutes for the COVID-19 Pandemic, for information:**

MECG Meeting #12 held on June 18, 2020

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

Recreation Update – June 2020

2020.16.25 **MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Recreation/Administration Assistant titled “Recreation Update – June 2020”, dated June 24, 2020 for information.**

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

NEW BUSINESS

WECHC Board of Directors Member Appointment

2020.16.26 **MOVED by Corneil and SECONDED by Hentz WHEREAS the Council of the Municipality of Dutton Dunwich has received a verbal request from the West Elgin Community Health Centre for a Council member to sit on their Board of Directors; and**

THAT the Council of the Municipality of Dutton Dunwich appoints Amarilis Drouillard to sit on the Board of Directors for the West Elgin Community Health Centre.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes**

CARRIED

ANNOUNCEMENTS

Deputy Mayor Hentz announced that the Lower Thames Valley Conservation Authority donated trees to the 2020 graduates in our area and also donated the seed for the pollinator area at the Dutton Dunwich Landfill Site.

Mayor Purcell announced that at the County Council meeting they voted to allow a traffic calming solution for Wallacetown using a phased approach. The County will work with the municipal Public Works department to implement a solution.

CLOSED SESSION

2020.16.27 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** the Council for the Municipality of Dutton Dunwich now moves into a session of the meeting that shall be closed to the public at 2:29 pm, in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c.25 for discussion of the following matters:

- a) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act
- b) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act
- c) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act
- d) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2020.16.28 **MOVED** by Loveland and **SECONDED** by Corneil **THAT** the Council for the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 3:03 p.m., and the regular meeting reconvenes.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

RISE AND REPORT - OPEN

2020.16.29 **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the Council for the Municipality of Dutton Dunwich adopts the confidential resolution CL 2020-15 moved in the closed session.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

a) Personal matter about an identifiable individual

2020.16.30 **MOVED** by Hentz and **SECONDED** by Loveland **THAT** regarding closed session item a) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

b) Personal matter about an identifiable individual

2020.16.31 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** regarding closed session item b) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

c) Personal matter about an identifiable individual

2020.16.32 **MOVED** by Corneil and **SECONDED** by Hentz **THAT** regarding closed session item c) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

d) Personal matter about an identifiable individual

2020.16.33 **MOVED** by Hentz and **SECONDED** by Drouillard **THAT** regarding closed session item d) Personal matter about an identifiable individual – s. 239(2)(b) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

PROPOSED BY-LAWS

The Clerk listed the changes to the By-law.

2020.16.34 **MOVED** by Loveland and **SECONDED** by Drouillard **THAT** By-Law #2020-40, being a by-law to provide regulation, restriction and prohibition of dogs, animals and exotic animals in the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2020.16.35 **MOVED** by Corneil and **SECONDED** by Loveland **THAT** By-Law #2020-43, being a by-law to authorize the execution of the transfer payment agreement for the Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

2020.16.36 **MOVED** by Hentz and **SECONDED** by Drouillard **THAT** By-Law #2020-44, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED

NEXT MEETING SCHEDULE

July 22, 2020 – 1:00 p.m.

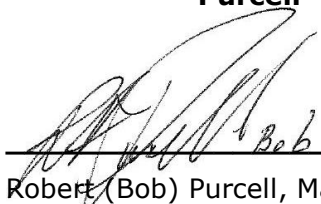
August 19, 2020 – 1:00 p.m.

ADJOURNMENT

2020.16.37 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** the meeting of the Council of the Municipality of Dutton Dunwich closes at 8:00 p.m.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell – Yes

CARRIED



Robert (Bob) Purcell, Mayor



Heather Bouw, Clerk

This document is available in an accessible format or with appropriate communication supports upon request.