



Municipality of
Dutton Dunwich

Council Minutes
Held via web conference
199 Currie Road, Dutton, Ontario
March 23, 2022 - 5:00 p.m.

Present:

Mayor Bob Purcell
Deputy Mayor Mike Hentz
Councillor Patricia Corneil
Councillor Amarilis Drouillard
Councillor Ken Loveland
CAO/Clerk Heather Bouw
Treasurer Tracy Johnson
Deputy Clerk Tara Kretschmer

Opening of the Meeting

2022.08.01 **MOVED** by Drouillard and **SECONDED** by Loveland **THAT** the meeting of the Council of the Municipality of Dutton Dunwich opens at 5:00 p.m.

Corneil –
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

A quorum was present.

Declaration of Pecuniary Interest

None declared.

Adoption of Minutes

2022.08.02 **MOVED** by Loveland and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich approves the draft minutes of the March 9, 2022 meeting forwarded to Council Members, and the Mayor and the CAO/Clerk are authorized to sign same.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

REVIEW OF ITEMS NOT LISTED ON AGENDA

a) No items.

OPP 2021 ANNUAL REPORT

Inspector Mark Loucas attended the meeting and presented the Elgin County OPP 2021 Annual Report to Council.

PLANNING DEPARTMENT

Committee of Adjustment

2022.08.03 MOVED by Hentz and SECONDED by Drouillard THAT the regular meeting end to sit as a Committee of Adjustment hearing to hear application MV 01/22 filed by Brian and Jill Mount at 5:34 p.m.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes**

CARRIED

2022.08.04 MOVED by Drouillard and SECONDED by Corneil THAT the regular meeting reconvenes at 5:41 p.m.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes**

CARRIED

ZBA 2/22 – 11552 & 11714 Coyne Road – Hodder c/o Barbara Farms Inc.

2022.08.05 MOVED by Corneil and SECONDED by Loveland THAT the public meeting to consider zoning by-law amendment ZBA 2/22 filed by Robert and Georgina Hodder (c/o Barbara Farms Inc.) for 11552 & 11714 Coyne Road opens at 5:42 p.m.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes**

CARRIED

The Mayor stated that this is a public meeting as required by Section 34 of the Planning Act to afford any person an opportunity to make representation with respect to a proposed zoning by-law amendment to rezone the subject property from Large Lot Agricultural (A3) to Special Rural Residential (RS) Zone (two severed parcels) to permit non-farm residential uses and Special Agricultural (A2) Zone (retained parcel) to prohibit residential uses. The subject property is legally described as Concession 5 North of A, North Part Lots 6 and 7, locally known as 11552 Coyne Road and 11714 Coyne Road, Municipality of Dutton Dunwich.

The Mayor then asked if any Member of Council had a disclosure of interest concerning the proposal. There were none from Council.

The Mayor asked the CAO/Clerk what method of notice and when was the notice given to the public for this meeting. The CAO/Clerk replied that a sign was posted on the subject property by March 5, 2022 and notices mailed to property owners within 120m of the subject property on March 3, 2022.

The Planner presented their report to Council.

The Mayor asked the CAO/Clerk if they received any comments from staff. The CAO/Clerk replied yes, and they are attached to the Planner's report. The Mayor asked the CAO/Clerk if they received any written submissions for this application. The CAO/Clerk replied yes and that they are attached to the Planner's report.

The Mayor continued that before he opens the floor to questions from the public, please be advised if any person from the public wishes to receive further information on the action of Council regarding the passing of a by-law on the proposed amendment, please ensure that they leave their name, address and postal code with the CAO/Clerk prior to leaving the meeting. There were no questions from the public.

The Mayor asked if there were any further questions from Members of Council or the public. There were none from Council or the public. The Mayor continued that if there are no further questions, please be advised that any person wishing further information on the actions of Council regarding the passing of a by-law on the proposed amendment should leave their name, address and postal code with the CAO/Clerk prior to leaving the meeting. If you are not the applicant, you should request a copy of the decision since it may be appealed to the Ontario Land Tribunal by the applicant or another member of the public. The last day to appeal is April 12, 2022.

2022.08.06 MOVED by Loveland and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled "Application for Zoning By-law Amendment ZBA 2/22 – Concession 5 North of A, North Part Lots 6 and 7, 11552 Coyne Road and 11714 Coyne Road, Municipality of Dutton Dunwich – Robert and Georgina Hodder (c/o Barbara Farms Inc.)", dated March 23, 2022 for information.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.07 MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich approve Zoning By-law Amendment ZBA 2/22, for Concession 5 North of A, North Pat Lots 6 and 7, 11552 Coyne Road and 11714 Coyne Road, from Large Lot Agricultural (A3) Zone to Special Rural Residential (RS) Zone and Special Agricultural (A2) Zone, in accordance with the site-specific by-law #2022-32.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.08 MOVED by Drouillard and SECONDED by Corneil THAT the public meeting to consider zoning by-law amendment ZBA 2/22 filed by Robert and Georgina Hodder (c/o Barbara Farms Inc.) for 11552 and 11714 Coyne Road closes at 5:49 p.m.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Application for Site Plan Control SPA 1/21 – Vacant Land Southeast Corner Currie Road and Pioneer Line, Municipality of Dutton Dunwich – Dutton Land Holdings Inc.

The Planner presented this report to Council. Deputy Mayor Hentz expressed concern about the stockyard next door and how it will be addressed in relation to the commercial and residential developments. He further noted that there should be bike lanes and sidewalks to accommodate accessible and pedestrian traffic from downtown.

2022.08.09 MOVED by Corneil and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled “Application for Site Plan Control SPA 1/21 – Vacant Land Southeast Corner Currie Road and Pioneer Line, Municipality of Dutton Dunwich – Dutton Land Holdings Inc.”, dated March 23, 2022 for information.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.10 MOVED by Loveland and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich approve the Site Plan for property located on Vacant Land Southeast Corner Currie Road and Pioneer Line, Municipality of Dutton Dunwich; and

THAT the Mayor and CAO/Clerk be authorized to sign the Site Plan Agreement, in accordance with the site-specific by-law #2022-34.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

FIRE DEPARTMENT

Firefighting Self-Contained Breathing Apparatus SCBA Replacement

The Fire Chief presented this report to Council. Deputy Mayor Hentz suggested that since Council recently approved the budget, items already approved should be deferred to allow for this item in the budget. The fire hall doors will be deferred and reserves will be used to cover this safety item in the 2022 budget.

2022.08.11 MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Fire Chief titled “Firefighting Self-Contained Breathing Apparatus SCBA Replacement”, dated March 23, 2022 for information; and

THAT Council direct staff to include the purchase of 14 – MSA G1 SCBAs & 28 air bottles at a cost of \$219,299.00 plus HST in the 2022 Capital Budget;

AND FURTHER THAT Council approve AJ Stone Company Limited, single source vendor for this equipment as awarded through the Township of Wilmot cooperative RFP.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

CORRESPONDENCE

The Fire Chief reported that Dutton Dunwich has ensured everyone is trained to at least the basic level. He noted that concerns may arise for small departments that are not in close proximity to fire training schools.

- c) **Municipality of South Huron** – Firefighter Certification

2022.08.12 **MOVED** by Loveland and **SECONDED** by Hentz **THAT** correspondence item 8.c) from the Municipality of South Huron be received and filed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

DUTTON WASTEWATER TREATMENT PLANT CLASS ENVIRONMENTAL ASSESSMENT

Bram Bontje from Dillon Consulting presented the Dutton Wastewater Treatment Plant Class Environmental Assessment: Public Information Centre to Council. A Public Information Session will be scheduled for April.

CORRESPONDENCE Continued

- a) **Robbie Bannister** – Request for Indoor Pool and Parkland East of Currie Road

2022.08.13 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich receives the correspondence from Robbie Bannister; and

THAT Council consider the construction of an indoor community pool and parkland east of Currie Road when reviewing future development.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

- b) **Elgin County** – Notice of Lease Renewals for Elgin County Library Branch Facilities

2022.08.14 **MOVED** by Corneil and **SECONDED** by Loveland **THAT** the Council of the Municipality of Dutton Dunwich directs staff to execute the new standardized lease agreement for all Elgin County Library Branches with the County of Elgin for the John Kenneth Galbraith Library.

Corneil – Yes

Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

- d) **IESO Community Engagement** – Municipal Involvement in Procuring New Electricity Supply Facilities

2022.08.15 MOVED by Hentz and SECONDED by Drouillard THAT correspondence item 8.d) from IESO Community Engagement be received and filed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

- e) **Terrace Lodge Redevelopment Fundraising Committee** – Request to Appoint One Representative to the Committee

2022.08.16 MOVED by Hentz and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives correspondence from the Terrace Lodge Redevelopment Fundraising Committee; and

THAT Council appoints Councillor Amarilis Drouillard to sit on the Terrace Lodge Redevelopment Fundraising Committee for the remainder of 2022.

Corneil – Yes
Drouillard –
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.17 MOVED by Drouillard and SECONDED Corneil THAT relevant correspondence was reviewed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

CONSENT AGENDA

Consent Correspondence

- a) **Elgin County** – County Council Highlights March 8, 2022
- b) **Municipal Engineers Association** – 2022 Bursary Awards Program
- c) **Middlesex County** – Notice of Public Open House – Official Plan Amendment
- d) **Elgin County** – 2022 Budget
- e) **Lower Thames Valley Conservation Authority** – Species at Risk Farm Incentive Program – Intake Opens March 14, 2022
- f) **Ministry of Energy** – Green Energy Update and Direction

2022.08.18 **MOVED** by Corneil and **SECONDED** by Loveland **THAT** the items on the Consent Agenda be approved.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

EXECUTIVE ASSISTANT’S REPORT

Municipal Project Updates – March 2022

2022.08.19 **MOVED** by Loveland and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Municipal Project Updates – March 2022”, dated March 23, 2022 for information.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Dutton Dunwich Cultural Heritage Committee Member Appointment

2022.08.20 **MOVED** by Hentz and **SECONDED** by Drouillard **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Dutton Dunwich Cultural Heritage Committee Member Appointment”, dated March 23, 2022 for information; and

THAT Council appoint Cameron Allen as a member of the Heritage Committee; and

THAT Council support the Committee’s continued recruitment for two (2) more interested parties.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

UNFINISHED BUSINESS

COVID-19 Pandemic

2022.08.21 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich receives the following MECC meeting minutes for the COVID-19 Pandemic for information:

MECC Meeting #46 minutes – March 17, 2022

Corneil – Yes
Drouillard – Yes
Loveland – Yes

Hentz – Yes
Purcell - Yes

CARRIED

2022.08.22 MOVED by Corneil and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Deputy Clerk titled "COVID-19 Pandemic Update Report – March 2022", dated March 23, 2022 for information.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Multi-Municipal Wind Turbine Working Group Member Appointment

2022.08.23 MOVED by Loveland and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich appoint the following as members to the Multi-Municipal Wind Turbine Working Group:

- Deputy Mayor Mike Hentz
- Jamie Littlejohn – DDOWT
- Mayor Bob Purcell (alternate)

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

NEW BUSINESS

Climate Change Atlas – Indigenous Knowledge & Climate Change

2022.08.24 MOVED by Loveland and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Deputy Clerk titled "Climate Change Atlas – Indigenous Knowledge & Climate Change", dated March 23, 2022 for information; and

THAT Council direct staff to share this important resource on the municipal website and social media platforms.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Volunteer Community Cleanup Days

Councillor Drouillard reported that the Wallacetown Optimist Club is preparing to arrange a community cleanup day named "Team up to Clean up". Residents, local groups, organizations and service clubs will be invited to complete roadside cleanup. A staging area has yet to be determined. Councillor Drouillard noted that this event will include the public school students as they have been included in Pitch-In Day in the past.

ANNOUNCEMENTS

None.

CLOSED SESSION

2022.08.25 MOVED by Hentz and SECONDED by Drouillard THAT the Council for the Municipality of Dutton Dunwich now moves into a session of the meeting that shall be closed to the public at 7:26 pm, in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c.25 for discussion of the following matters:

- a) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- b) Information supplied in confidence by a third party – s.239(2)(i) of the Municipal Act

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.26 MOVED by Corneil and SECONDED by Loveland THAT the Council for the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 7:50 p.m., and the regular meeting reconvenes.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

RISE AND REPORT - OPEN

2022.08.27 MOVED by Loveland and SECONDED by Hentz THAT Council adopt the confidential resolution CL 2022-05 moved in the closed session.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Labour relations or employee negotiations

2022.08.28 MOVED by Hentz and SECONDED by Drouillard THAT regarding closed session item a) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

Information supplied in confidence by a third party

2022.08.29 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** regarding closed session item b) information supplied in confidence by a third party – s.239(2)(i) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

PROPOSED BY-LAWS

2022.08.30 **MOVED** by Corneil and **SECONDED** by Loveland **THAT** By-Law #2022-32, being a by-law to amend By-law #2004-24 for a parcel of land located at 11552 and 11714 Coyne Road, filed by Robert and Georgina Hodder (c/o Barbara Farms Inc.) be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.31 **MOVED** by Loveland and **SECONDED** by Hentz **THAT** By-Law #2022-33, being a by-law to authorize the Corporation of the Municipality of Dutton Dunwich to enter into an agreement with eScribe Software Ltd. for meeting and agenda automation services, be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.32 **MOVED** by Hentz and **SECONDED** by Drouillard **THAT** By-Law #2022-34, being a by-law for authorizing the Corporation of the Municipality of Dutton Dunwich to enter into a site plan agreement with Dutton Land Holdings Inc., be read a first, second and third time and passed.

Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes

CARRIED

2022.08.33 **MOVED** by Drouillard and **SECONDED** by Corneil **THAT** By-Law #2022-35, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

Corneil – Yes

**Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes**

CARRIED

NEXT MEETING SCHEDULE

April 13, 2022 – 5:00 p.m.

April 27, 2022 – 5:00 p.m.

ADJOURNMENT

2022.08.34 MOVED by Corneil and SECONDED by Loveland THAT the meeting of the Council of the Municipality of Dutton Dunwich closes at 7:55 p.m.

**Corneil – Yes
Drouillard – Yes
Loveland – Yes
Hentz – Yes
Purcell - Yes**

CARRIED

Robert (Bob) Purcell, Mayor

Heather Bouw, CAO/Clerk

This document is available in an accessible format or with appropriate communication supports upon request.