



## The Municipality of Dutton/Dunwich

# AGENDA

February 13, 2013

5:00 p.m.

1. **Opening of the Meeting**
2. **Approval of Draft Minutes**
  - Council Meeting Minutes – January 18, 2013
  - Council Meeting Minutes – January 23, 2013
3. **Declaration of Pecuniary Interest**
4. **Road Department' Report**
  - January 2013 Activity Report
  - Arbortech Tree Care Report – removals & pruning
5. **Utility/Waste Water Treatment Report**
  - Water Operator Report – January 2013 Monthly Report
  - Wastewater Operator Report – January 2013 Monthly Report
    - 2012 Compliance Letter
    - 2012 Operations Summary Letter
6. **Drain Superintendent's Report**
  - Drainage Superintendent – January 2013 Monthly Report
  - Drainage Repair Requests (3)
7. **Delegation**
  - Stephen Downs – Local Authority Services (LAS) - 5:30 p.m.
8. **Correspondence**
  - Union Gas - Winter Warmth Program
  - Elizabeth LeCarpentier - Fire Hydrant Installation Request
  - Elgin County – Invitation & Registration to Elgin Warden's Charity Golf Tournament
  - Ontario Provincial Police – Reduction in Overtime

- Ministry of the Environment – Decline Invitation to Attend Public Meeting on Green Energy
- Andrew Rowsom – Parking Spaces on Currie Road North of Hwy 401

## 9. Consent Agenda

### Correspondence for Review

- Elgin Group Police Services Board –Dec 12, 2012 Meeting Minutes
- LTVCA – Natural Restoration Projects
- LTVCA – Review of Draft Plan of Subdivision (letter)
- AMO Watch File – Jan 24, 2013
- AMO Report to Members – Jan 29, 2013
- AMO Breaking News – Kathleen Wynne Priority Summary – Jan 30, 2013
- AMO Watch File – Jan 31, 2013
- AMO Breaking News – Social Assistance Transformation in Ontario – Next Steps – Feb 5, 2013
- AMO Watch File – Feb 7, 2013

### Building /Demolition/Sewer Permits

- 2013-01 Renovations to residence
- 2013-02 Addition to residence
- 2013-03 New septic system
- 2013-04 New septic system
- 2013-05 New residence
- 2013-07 Rebuild on existing foundation – shop/garage
- Demolition Permit D-01 – 2 barns

## 10. VandenDries Severance – 7:00 p.m.

## 11. Carpenter Severance – 7:15 p.m.

## 12. Chief Administrative Officer's Report

- Retail Business-Request to Extend Hours (hard copy to follow)

## 13. Treasurer's Report

- Sewer Rate Increase
- 401 Signs Cost
- Interim Tax Levy 2013
- January 2013 Financial Report
- Benefits Update & Changes

#### 14. Deputy Clerk's Report

- Schedule Household Hazardous Waste Day
- Dutton/Dunwich Emergency Volunteers
- Insurance Coverage for Volunteers

#### 15. Committee Reports

- Fire Department
  - Fire Department Meeting Minutes- Dec 11, 2012
  - Fire Department Meeting Minutes- Jan 22, 2013
- Recreation
  - Recreation Committee Meeting Minutes- Jan 7, 2013
- Arena Board
- By-Law Enforcement
  - MEU Report – Jan 29, 2013 - Parking Study
- Chamber of Commerce
- Economic Development
- Emergency Planning
- Health and Safety
  - Health & Safety Meeting Minutes – Jan 30, 2013
- Human Resources
- Lower Thames Valley Conservation Authority
- Senior's Centre
- Trans Canada Trail
- Tri County Committee
  - Tri-County Management Committee Mtg–Oct 30/12
  - Tri-County Management Committee Mtg– Jan 8/13
- Wellness Committee.

#### 16. Proposed By-Laws

- By-Law 2013-07 2013 Interim Tax Levy By-Law
- By-Law 2013-08 Temporary Borrowing By-Law
- By-Law 2013-09 Confirmation By-Law

#### 17. Closed Session

- Personnel Matters

#### 18. Date for Future Meetings

- March 7, 2013 Budget Session - 5:00 pm
- March 13, 2013 Regular Meeting - 5:00 pm
- March 27, 2013 Regular Meeting - 5:00 pm

#### 19. Adjournment