



## The Municipality of Dutton/Dunwich

### AGENDA

November 13, 2013

5:00 p.m.

1. Opening of the Meeting
2. Approval of Draft Minutes
  - Council Meeting Minutes – October 23, 2013
3. Declaration of Pecuniary Interest
4. Road Department' Report
  - Road Superintendent – Monthly Report
5. Utility/Waste Water Treatment Report
  - Water Operator – Monthly Report
  - Water Dept Safety Meeting – Oct 18, 2013
  - Wastewater Operator– Monthly Report (Oct 2013)
6. Fire Chief's Report
  - Fire Chief's Monthly Report
7. Building Dept Report
  - Monthly Building Activity Report
8. Recreation Director's Report
  - Monthly Activity Report
9. Drainage Superintendent's Report
  - Drainage Superintendent – Monthly Report
  - Drain Maintenance Repairs: West Br Small Drain
  - Tile Drainage Loan Application
10. DELEGATION: 5:30 p.m.
  - West Elgin Skating Club Sue McGill
11. DELEGATION: 5:45 p.m.
  - Elgin County Joint Shoreline Management Plan

## 12. Consent Agenda

### Correspondence for Review

- OGRA Heads Up Alert – Support OGRA Training

### Building /Demolition/Sewer Permits

- Permit #2013-93                      pole barn
- Permit #2013-95                      sewage system
- Permit #2013-96                      cottage addition
- Permit #2013-97                      sewage system
- Permit #2013-98                      construct rear deck
- Permit #2013-99                      demolition of farm building
- Permit #2013-100                      grain bin
- Permit #2013-101                      sewage system
- Permit #2013-102                      construct rear deck
- Permit #2013-103                      drive shed

## 13. Chief Administrative Officer's Report

- Solar Lease Report

## 14. Treasurer's Report

- Oct 2013 Financial Report
- Failed Tax Sale – Course of Action

## 15. Deputy Clerk's Report

- Trans Canada Trail

## 16. Administrative Assistant's Report

- Human Resources – General Information and Update

## 17. Committee Reports

- Fire Department
  - Fire Prevention Open House – Oct 8, 2013
  - Fire Dept Meeting Minutes – Oct 22, 2013
- Recreation
  - Recreation Committee Meeting Minutes – Oct 21, 2013
- Arena Board
  - Arena Board Meeting Minutes – Sept 10, 2103
- By-Law Enforcement
- Chamber of Commerce
- Economic Development
- Emergency Planning

- Health and Safety
- Lower Thames Valley Conservation Authority
- Senior's Centre
- Trans Canada Trail
- Tri County Committee
- Wellness Committee
  - Healthy Communities Partnership & Technical Advisory Committee Meeting – Oct 16, 2013
  - MMM Group Limited Proposal

**18. Closed Session**

- Legal Matters

**19. Proposed By-Laws**

- By-Law 2013- 64      Confirm Proceedings
- By-Law 2013-65      Solar Lease Agreement

**20. Date for Future Meetings**

- Nov 27, 2013      Regular Meeting – 5:00 pm

**21. Adjournment**

Green indicates hard copy to follow