



## **CULTURAL HERITAGE COMMITTEE MINUTES**

May 20, 2020 – via Webconference – 5pm

**Present:** Deputy Mayor Mike Hentz, Delany Leitch, Elaine Brown, Angela Bobier, Laurence Grant, Blair Ferguson

**Absent:** Ron Ross

**Staff Resources Present:** Tracey Pillon-Abbs, Planner

**Staff Resources Absent:** Kate Morreau, Executive Assistant

Angela chaired, and called the meeting to order at 5:02 pm.

### **Adoption of the Minutes – January 16, 2020**

Angela asked if there were any errors or omissions in the minutes. It was noted that there were some spelling mistakes, which will be corrected.

**Motion to adopt the minutes by Laurence and Seconded by Delany CARRIED.**

### **Heritage Designation Updates**

- 29436 Talbot Line, Sifton House  
Tracey confirmed the plaque has been ordered and will be mailed to the Municipal Office. Mike volunteered to deliver the sign and take a picture. Tracey will let Mike know when the sign is ready.

### **New Member Orientation Package**

Tracey confirmed the packages were sent electronically and included the existing Heritage Register, Terms of Reference and Heritage Tool Kit. Tracey reminded the Committee that she and Kate are their staff resources and if they have any questions, they would be happy to assist.

### **Heritage Committee Training**

Tracey reported that she contacted Bert Duclos, the Heritage Trainer to inquire if he would offer Webconference training during Covid-19. Bert recommended that the Committee wait until after the Emergency Order in order to do the training in person as the quality of the discussions is much better in person.

## **Dutton Dunwich Heritage Brochure**

Tracey reviewed the existing brochure and presented a draft brochure for review. She requested direction from the Committee on the type of information they would like to see included in the content.

It was consensus of the Committee that the purpose of the brochure should be to educate and inspire.

It was requested that the brochure be updated to include testimonials and showcase photos of all the designated properties. It was also noted that Kate should format for accessibility.

Tracey will update and present the revised brochure at a future meeting.

## **Draft Dutton Dunwich Five Year Official Plan Review**

Tracey reviewed the relevant sections of the draft document and requested comments from the Committee.

Suggestions were provided to help develop criteria around alternative energy projects.

The deadline for comments is May 29, 2020 after which Council will review all comments received and provide direction on the next draft version of the document.

The Committee was advised if they have any further comments, to forward them to Tracey prior to the deadline. However, the Committee can also discuss the document at the next meeting as the next version of the document will be prepared toward the end of June.

## **Ongoing Matters**

- Iona Park Naming Recommendation – Lumley Park  
Deputy Mayor Hentz provided an update for the Committee.
- Ontario Heritage Act  
Tracey stated the proposed changes that were to come into effect on July 1, 2020 have now been postponed due to Covid-19. As new information is received by the Province, Tracey will share with the committee members. It is anticipated that January 1, 2021 may be the new effective date.
- Interpretive Hamlet Signage  
Committee members provided updates on the four hamlet interpretive signs. Delany agreed to provide a template that can be used to complete the content.

## **New Business**

None

## **Upcoming Events**

- a) Farm Show – Labour Day Weekend
- b) Wallacetown Fair - TBD

## **Next Meeting**

The next meeting will be held on Wednesday, June 17 at 5:00 p.m., in Dutton Dunwich Council Chambers or via Webconference.

## **Next Meeting Chair**

Delany Leitch.

## **Meeting Adjournment**

**Motion to adjourn by Laurence and Seconded by Delany. CARRIED.**

The meeting adjourned at 5:56pm.