



Municipality of  
**Dutton Dunwich**

**Council Minutes**  
**Held via web conference**  
**199 Currie Road, Dutton, Ontario**  
**August 18, 2021 - 5:00 p.m.**

Present:

Mayor Bob Purcell  
Deputy Mayor Mike Hentz  
Councillor Patricia Corneil  
Councillor Amarilis Drouillard  
Councillor Ken Loveland  
CAO/Clerk Heather Bouw  
Treasurer Tracy Johnson  
Deputy Clerk Tara Kretschmer

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**Opening of the Meeting**

**2021.16.01 MOVED by Loveland and SECONDED by Corneil THAT the meeting of the Council of the Municipality of Dutton Dunwich opens at 5:02 p.m.**

**Corneil – Yes**  
**Drouillard – Yes**  
**Loveland – Yes**  
**Hentz – Yes**  
**Purcell - Yes**

**CARRIED**

A quorum was present.

**Declaration of Pecuniary Interest**

None declared.

**Adoption of Minutes**

**2021.16.02 MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich approves the draft minutes of the July 14, 2021 meeting, July 16, 2021 emergency meeting and August 11, 2021 special meeting forwarded to Council Members, and the Mayor and the CAO/Clerk are authorized to sign same.**

**Corneil – Yes**  
**Drouillard – Yes**  
**Loveland – Yes**  
**Hentz – Yes**  
**Purcell - Yes**

**CARRIED**

**REVIEW OF ITEMS NOT LISTED ON AGENDA**

a) CLOSED SESSION – c) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – s.239(2)(f) of the Municipal Act

## **OFFICIAL PLAN AMENDMENT #1 PUBLIC MEETING**

**2021.16.03 MOVED by Hentz and SECONDED by Loveland THAT the public meeting for the Dutton Dunwich Official Plan Amendment #1 opens at 5:06 p.m.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

The Mayor stated that this is a Public Meeting as required by Section 17 of the Planning Act to afford any person an opportunity to make representation with respect to a proposed Official Plan Amendment for the Municipality of Dutton Dunwich. He noted that there will be no decision made at this time. He inquired if any member of Council had a disclosure of interest concerning the proposals. There was no disclosure of interest from members of Council.

The Mayor asked what method of notice, and when was the notice given to the public for this meeting. The Clerk replied that notice appeared in the local newspaper on June 24, 2021. Commenting agencies were emailed a notice on June 23, 2021. Affected landowners and abutting landowners 120 m from the affected landowners were mailed a notice on June 23, 2021. Notice also appeared on the Municipal website and on social media.

The Planner presented their report to Council.

The Mayor asked if any comments were received from staff. The Clerk replied no, comments from staff were not received, however the Planner did discuss the OPA informally with staff. The Mayor then asked if the Clerk received any written submissions on this application from the public or commenting agencies. The Clerk replied that yes, comments from the public and commenting agencies are attached to the Planner's report.

The Mayor then stated that before he opens the floor to questions from the public, please be advised if any person from the public wishes to receive further information on the action of Council regarding the passing of a By-law on the proposed Official Plan Amendment, please ensure that they leave their name address and postal code with the Clerk prior to leaving the meeting.

Bonnie Vowel (204 Annie Street) stated that they submitted their comments in writing and that they are not a willing host. Larry & Kathy Small noted that they disagree with the Official Plan Amendment and have submitted their written comments. Lynn Kirby stated that she is there on behalf of her parents John & Shirley Affleck (123 Wesley Street) and noted that they are not a willing host and have also submitted their written comments.

Ric Walford said he was looking for details on the properties included and additional information. The Planner replied that the rationale is that Council is looking for areas outside of the settlement area to develop and looking to swap these with current areas where development is not suitable. Areas were identified in Wallacetown to swap with area in Dutton to expand the settlement limit of Dutton and reduce the settlement limits of Wallacetown.

Robin Dyson noted that she also submitted written comments on behalf of John and Shirley Affleck. Ruth Dipple-Milton (120 Currie Road) noted that her and her husband Wayne are willing hosts for development. Mrs. Dipple-Milton noted that she calculated a 25% increase in the land swapped and that she was unable to find intensification targets and how the residential land was intended to be developed. She also noted her concern that the commercial and industrial lands at the north end of Dutton appeared to be locked in by residential lands not allowing for expansion. Mrs. Dipple-Milton also noted that Council should consider the fact that prime agricultural land is also prime development

land. Patty Munkittrick inquired if the public could attend the meeting when Council will decide to move forward on the Amendment Application and same for County Council. The Planner replied that the public can attend the Council meeting as it is open to the public, there is no requirement for notice under the Planning Act and therefore the public will need to monitor the Municipal and County website.

The Mayor asked if any Member of Council had any further questions. There were no further questions from Council. The Mayor then stated if there were no further questions, to be advised that any person wishing further information on the actions of Council regarding the passing of a by-law on the proposed Official Plan Amendment should leave their name, address and postal code with the Clerk prior to leaving the meeting. You should request a copy of the decision since it may be appealed to the Local Planning Appeal Tribunal by the Applicant or another member of the public.

He noted again that no decision is being made at this time and that staff will prepare a recommendation for Council's consideration at a future Council meeting.

**2021.16.04 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled "Dutton Dunwich Official Plan Amendment 1 (OPA #1) Settlement Boundary Adjustments – Public Consultation Update", dated August 18, 2021 for information.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.05 MOVED by Drouillard and SECONDED by Corneil THAT the public meeting for Dutton Dunwich Official Plan Amendment #1 closes at 6:00 p.m. and the regular meeting reconvenes.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

## **PUBLIC WORKS DEPT**

### Public Works Monthly Report

**2021.16.06 MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled "Public Works Monthly Report – July 2021", dated August 18, 2021 for information.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

Grader #203 (2010 Volvo G946)

**2021.16.07 MOVED by Corneil and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Manager of Roads and Facilities titled "Grader #203 (2010 Volvo G946)", dated August 18, 2021 for information.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

Councillor Corneil expressed concern as to whether this is a reasonable amount and whether other businesses were consulted regarding the repairs. The Treasurer noted that the first quote returned was \$100,000, the Manager of Roads and Facilities revised the requested work to get the current amount.

**2021.16.08 MOVED by Drouillard and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich approves the repairs of Grader #203 in the amount of \$54,780.39 including HST.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

Monthly Safety Meeting Minutes

**2021.16.09 MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the "Public Works Safety Meeting" minutes, dated July 29, 2021 for information.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

**WATER DEPARTMENT**

Water Operations Manager's Monthly Report

**2021.16.10 MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Water Operations Manager titled "Water Operations Report", dated August 18, 2021 for information.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

Monthly Safety Meeting Minutes

**2021.16.11** MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the "Water Department Safety Meeting" minutes, dated August 11, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**WASTEWATER DEPARTMENT**

Wastewater Operator Monthly Report

**2021.16.12** MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Wastewater Operator titled "Monthly Report – July 2021", dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**BUILDING DEPT**

Monthly Building Activity Report

**2021.16.13** MOVED by Loveland and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Chief Building Official titled "Building Activity Report – July 2021", dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**FIRE DEPARTMENT**

Fire Chief's Monthly Report

**2021.16.14** MOVED by Corneil and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Drainage Superintendent titled "Monthly Activity Report for July 2021", dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**DELEGATION – Dutton Dunwich/West Elgin Housing Stability Coalition (DDWEHSC)**

Kelsey McConnell attended on behalf of the DDWEHSC. He presented their plan to set up a trailer unit in West Elgin as a shelter to be used on a call-in basis. The shelter will have 4 to 6 beds with food and water available. The shelter will be used for Dutton Dunwich and West Elgin persons only. Currently there are 6 active cases of homelessness in Dutton Dunwich and West Elgin as identified by this group. Fully trained staff will be available and will supervise the shelter.

**DRAINAGE DEPARTMENT**

Malcolm-Blue Drain – Poplar Street and Lunn Lane Flooding

The Drainage Superintendent presented his report to Council.

**2021.16.15 MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Drainage Superintendent titled “Malcolm Blue Drain – Poplar Street and Lunn Lane Flooding”, dated August 18, 2021 for information; and**

**THAT Council having received confirmation from the Lower Thames Valley Conservation Authority that they do not require an Environmental Appraisal, appoint the Engineering firm Spriet Associates Ltd. to prepare the necessary reports for improvement of the Malcolm Blue Drain in an effort to minimize the risk of flooding in extreme weather events; and**

**THAT Council instructs staff to arrange the on-site meeting required under the Drainage Act as soon as possible with the affected landowners.**

**Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes**

**CARRIED**

**DELEGATION - Jim Robinson – Wallacetown Storm Drainage Issue**

Jim Robinson attended the delegation. He noted that flooding occurred in the Poplar Street – Lunn Lane area of Wallacetown last summer and this summer. He inquired why it took a year to address the flooding issue in this area. He noted that 2 catch basins are installed too high and they are not allowing water to flow into them at the northwest corner of Poplar Street and Talbot Line. This catch basin being approximately 4 ft too high caused the water to run backwards into his yard at 16 Lunn Lane. He requested that the catch basin be corrected and that a berm be installed at the end of Poplar Street to divert more water away to the east.

Council noted that the report and resolution immediately before this delegation instructs staff to set up an onsite meeting with the affected landowners and the engineer to address Mr. Robinson’s concerns.

**DELEGATION – Devin Pearson - WEDS**

Devin Pearson, Acting Artistic Director for WEDS attended the meeting. He introduced himself and the direction WEDS will be taking. They would like to offer theatre in the park and requested the use of the jail in the municipal office for storage of props and costumes. They lost their storage space approximately 2 years ago and have been using a storage container which has been very expensive. Additionally, Mr. Pearson asked that the

chandeliers be removed in the WEDS theatre. They also hope to apply for a Trillium grant to upgrade their sound system.

Council directs staff to work with Mr. Pearson on the requests from WEDS.

## **DRAINAGE DEPARTMENT**

### Drainage Superintendent's Monthly Report

**2021.16.16** **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Drainage Superintendent titled "Monthly Activity Report for July 2021", dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

### Petition for Drainage Works – Glen McGill Drain – Jack Page

**2021.16.17** **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the Council of the Municipality of Dutton Dunwich receives and decides to proceed with the section 4 petition for the Glen McGill Drain filed by Jack Page; and

**THAT** the petitioners be notified of Council's decision to proceed and that an Engineer Spriet Associates be appointed under the appropriate section of the Drainage Act.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

### Request for Repair to Drainage Works – Carl McLeod & Sons Ltd.

**2021.16.18** **MOVED** by Loveland and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich place the request for repair to the Gillis Drain, McCallum-McMillan Drain Open Ditch Portion, and McCaffery Drain in the hands of Brent Clutterbuck, Drainage Superintendent.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

### Drainage Re-apportionment Request E 41/20

**2021.16.19** **MOVED** by Corneil and **SECONDED** by Loveland **THAT** the Council of the Municipality of Dutton Dunwich hereby accepts the drainage re-apportionment undertaken for severance application E 41/20 filed by Peter and Sarah Littlejohn; and

THAT the re-apportionment will become effective upon stamping of the applicable deed; and

THAT a copy of this resolution be forwarded to the applicant; and

FURTHER THAT a copy of this resolution and drainage re-apportionment be filed in each applicable drain file.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

### PLANNING DEPARTMENT

ZBA #08/21 – Brokenshire Farms Subdivision Phase 2 (34T-DD2001)

2021.16.20 **MOVED** by Loveland and **SECONDED** by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Planner titled “Application for Zoning By-law Amendment to Remove the Holding (h) Symbol (ZBA 08/21) – Part of Lot 13, Concession A, Municipality of Dutton Dunwich – Brokenshire Farms Subdivision Phase 2 (34T-DD2001)”, dated August 18, 2021 for information; and

THAT Council approve Zoning By-law Amendment (ZBA 08/21) to remove the Holding (h) symbol for Brokenshire Farms Subdivision Phase 2 (34T-DD2001) in accordance with the site-specific by-law #2021-61.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

### CORRESPONDENCE

a) City of Kitchener – Rising Cost of Building Materials

2021.16.21 **MOVED** by Hentz and **SECONDED** by Drouillard THAT the Council of the Municipality of Dutton Dunwich supports the resolution from the City of Kitchener to advocate to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials; and

THAT a copy of this resolution be forwarded to Jeff Yurek, MPP, Karen Vecchio, MP and the City of Kitchener.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – No  
Purcell - Yes

CARRIED

b) City of Vaughn – Raising the Legal Age for a Licensed Driver from 16 to 18



**2021.16.22 MOVED by Drouillard and SECONDED by Corneil THAT correspondence item 16.b) from the City of Vaughn be received and filed.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

c) **Township of Georgian Bay** – Truth and Reconciliation Commission of Canada

**2021.16.23 MOVED by Hentz and SECONDED by Corneil THAT correspondence item 16.c) from the Township of Georgian Bay be received and filed.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

d) **City of Woodstock** – Affordable Housing Crisis in Canada

**2021.16.24 MOVED by Loveland and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich supports the resolution from the City of Woodstock calling upon the Honourable Doug Ford, Premier of Ontario to bring together the Ministry of the Attorney General, the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to immediately work together on both short and long term solutions, complete with funding, to take proper responsibility and action to address the affordable housing, homelessness, and addictions crisis; and**

**THAT a copy of this resolution be forwarded to Jeff Yurek, MPP, Karen Vecchio, MP and the City of Woodstock and the Dutton Dunwich West Elgin Housing Stability Coalition.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

e) **Town of Coburg** – Support for Bill C-6 An Act to Amend the Criminal Code (Conversion Therapy)

**2021.16.25 MOVED by Corneil and SECONDED by Loveland THAT correspondence item 16.e) from the Town of Cobourg be received and filed.**

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

f) **Peter Julian, MP** – It's Time for a Made-in-Canada Green New Deal

2021.16.26 **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** correspondence item 16.f) from Peter Julian, MP be received and filed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

g) **Glen Ryerson** – Letter to Clerk and Council

2021.16.27 **MOVED** by Hentz and **SECONDED** by Corneil **THAT** correspondence item 16.g) from Glen Ryerson be received and filed; and

**THAT** Council directs staff to reply in writing to Mr. Ryerson.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

h) **City of Toronto** – Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act

2021.16.28 **MOVED** by Loveland and **SECONDED** by Drouillard **THAT** correspondence item 16.h) from the City of Toronto be received and filed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

2021.16.29 **MOVED** by Corneil and **SECONDED** Drouillard **THAT** relevant correspondence was reviewed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

## **CONSENT AGENDA**

### Consent Correspondence

- a) **Business and Professional Women of Ontario** – #ProjectONroute event invite July 30, 2019
- b) **Ministry of Municipal Affairs and Housing** – Bill 108 More Homes, More Choice; Emphasis on Community Benefits

### Committee Reports

- By-Law Enforcement
- Cultural Heritage Committee

- Dutton Dunwich Senior's
- Economic Development Committee
  - June 21, 2021 meeting minutes
  - Updated Terms of Reference
- Elgin Area Primary Water Supply System Board of Management
- Elgin Phragmites Working Group
- Elgin-St. Thomas Municipal Association
- Emergency Management
- Fire Department
- Healthy Communities Partnership
- Lower Thames Valley Conservation Authority
- Occupational Health and Safety
- Recreation Advisory Committee
- Shoreline Management Report
- Source Protection Authority
- Trans Canada Trail
- Tri County Committee
- West Elgin Community Centre Board of Management

**2021.16.30 MOVED by Hentz and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives and adopts the updated Terms of Reference for the Dutton Dunwich Economic Development Committee (EDC) as approved by the Dutton Dunwich EDC on July 21, 2021.**

Corneil – Yes  
 Drouillard – Yes  
 Loveland – Yes  
 Hentz – Yes  
 Purcell - Yes

**CARRIED**

**2021.16.31 MOVED by Drouillard and SECONDED by Hentz THAT the items on the Consent Agenda be approved.**

Corneil – Yes  
 Drouillard – Yes  
 Loveland – Yes  
 Hentz – Yes  
 Purcell - Yes

**CARRIED**

**TREASURER'S REPORT**

Quotation Results – Miller Road Crosswalk

The Treasurer presented this report to Council.

**2021.16.32 MOVED by Corneil and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Treasurer titled "Quotation Results – Miller Road Crosswalk", dated August 18, 2021 for information.**

Corneil – Yes  
 Drouillard – Yes  
 Loveland – Yes  
 Hentz – Yes  
 Purcell - Yes

**CARRIED**

**2021.16.33** **MOVED** by Loveland and **SECONDED** by Drouillard **THAT** the Council of the Municipality of Dutton Dunwich award the Miller Road Crosswalk project in the amount of \$36,941.00 plus HST to Ron Field & Son Electrical Limited.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

### **EXECUTIVE ASSISTANT’S REPORT**

#### Non-Proclamation Policy

Councillor Corneil expressed her concerns with this policy and noted that proclamations can be valuable in how they are used to show support for important issues. She would prefer a policy that allows for proclamations within certain parameters.

**2021.06.34** **MOVED** by Loveland and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Non-Proclamation Policy”, dated August 18, 2021 for information; and

**THAT** Council Approve the following policy:

- A 35-2021 – Non-Proclamation Policy

Corneil – No  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

#### Attendance Check-In Policy for Firefighters

**2021.16.35** **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Attendance Check-In Policy for Firefighters”, dated August 18, 2021 for information; and

**THAT** Council approve the following policy:

- AW 21-2021 – Attendance Check-In Policy for Firefighters

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

#### Health and Safety Update

**2021.16.36** **MOVED** by Drouillard and **SECONDED** by Loveland **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Health and Safety Update”, dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

Municipal Project Updates – Aug 2021

**2021.16.37** MOVED by Hentz and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled “Municipal Project Updates – August 2021”, dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

**UNFINISHED BUSINESS**

COVID-19 Pandemic

**2021.16.38** MOVED by Corneil and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the following MECG meeting minutes for the COVID-19 Pandemic for information:

MECG Meeting #36 meeting minutes – July 15, 2021  
MECG Meeting #37 meeting minutes – August 5, 2021

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

**NEW BUSINESS**

Recreation Monthly Report – Aug 2021

**2021.16.39** MOVED by Drouillard and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the report of the Recreation & Administrative Assistant titled “Monthly Report – August 2021”, dated August 18, 2021 for information.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

**ANNOUNCEMENTS**

None.

**CLOSED SESSION**

**2021.16.40** MOVED by Loveland and SECONDED by Hentz THAT the Council for the Municipality of Dutton Dunwich now moves into a session of the meeting that shall be closed to the public at 7:48 pm, in accordance with Section 239 (2) of the Municipal Act, S.O. 2001, c.25 for discussion of the following matters:

- a) Labour relations or employee negotiations – s.239(2)(d) of the Municipal Act
- b) The security of the property of the municipality – s.239(2)(a) of the Municipal Act
- c) Advice that is subject to solicitor client privilege, including communications necessary for that purpose – s.239(2)(f) of the Municipal Act

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.41** MOVED by Drouillard and SECONDED by Hentz THAT the Council for the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 8:06 p.m., and the regular meeting reconvenes.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**RISE AND REPORT - OPEN**

**2021.16.42** MOVED by Corneil and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich adopts the confidential resolution CL 2021-13 moved in the closed session.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

a) labour relation or employee negotiations

**2021.01.43** MOVED by Loveland and SECONDED by Drouillard THAT regarding closed session item a) labour relations or employee negotiations – s.239(2)(d) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

b) the security of the property of the municipality

**2021.16.44** MOVED by Drouillard and **SECONDED** by Hentz THAT regarding closed session item b) the security of the property of the municipality – s.239(2)(a) of the Municipal Act, that staff proceed as directed by Council including a joint application for ICIP COVID-19 Resilience Infrastructure Stream with the Municipality of West Elgin.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

c) advice that is subject to solicitor client privilege, including communications necessary for that purpose

**2021.16.45** MOVED by Corneil and **SECONDED** by Loveland THAT regarding closed session item c) advice that is subject to solicitor-client privilege, including communications necessary for that purpose – s.239(2)(f) of the Municipal Act, that staff proceed as directed by Council.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

#### PROPOSED BY-LAWS

**2021.16.46** MOVED by Corneil and **SECONDED** by Drouillard THAT By-Law #2021-44, being a by-law to borrow on the credit of the Corporation in the amount of \$131,100.00 for the improvement of the Brown Drain Upper Branches be read a third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

**2021.16.47** MOVED by Drouillard and **SECONDED** by Loveland THAT By-Law #2021-50, being a by-law to authorize execution of an agreement with Ian Chinnery for the issuance of a conditional building permit at 32027 Walnut Line, Wallacetown, Ontario in the Municipality of Dutton Dunwich be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

CARRIED

**2021.16.48** **MOVED** by Loveland and **SECONDED** by Hentz **THAT** By-Law #2021-57, being a by-law to establish a municipal policy on the use of unopened road allowances be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.49** **MOVED** by Hentz and **SECONDED** by Corneil **THAT** By-Law #2021-58, being a by-law to authorize the execution of a service agreement between Automotive Materials Stewardship (AMS) and the Corporation of the Municipality of Dutton Dunwich for the collection of automotive materials, be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.50** **MOVED** by Drouillard and **SECONDED** by Hentz **THAT** By-Law #2021-59, being a by-law to authorize execution of the transfer payment agreement for an Investing in Canada Infrastructure Stream Project, be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.51** **MOVED** by Loveland and **SECONDED** by Corneil **THAT** By-Law #2021-60, being a by-law to authorize the execution of a lease agreement between Angela Geddes and the Corporation of the Municipality of Dutton Dunwich for the lease of a portion of the premises located at 156 Currie Road, Dutton, Ontario, be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.52** **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** By-Law #2021-61, being a by-law to amend by-law #2004-24 as it effects a parcel of land situated in Concession A, Part Lot 13, filed by Brokenshire Farms for Subdivision Phase 2 (34T-DD2001), be read a first, second and third time and passed.

Corneil – Yes



Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**2021.16.53** MOVED by Loveland and SECONDED by Hentz THAT By-Law #2021-62, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

**NEXT MEETING SCHEDULE**

September 8, 2021 – 5:00 p.m.

September 22, 2021 – 5:00 p.m.

**ADJOURNMENT**

**2021.16.54** MOVED by Hentz and SECONDED by Drouillard THAT the meeting of the Council of the Municipality of Dutton Dunwich closes at 8:16 p.m.

Corneil – Yes  
Drouillard – Yes  
Loveland – Yes  
Hentz – Yes  
Purcell - Yes

**CARRIED**

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Robert (Bob) Purcell, Mayor

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Heather Bouw, CAO/Clerk

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