



Municipality of  
**Dutton Dunwich**

**Council Minutes  
Held at the Council Chambers  
199 Currie Road, Dutton, Ontario  
January 29, 2020 - 5:00 p.m.**

Present: Mayor Bob Purcell  
Deputy Mayor Mike Hentz  
Councillor Patricia Corneil  
Councillor Amarilis Drouillard  
Councillor Ken Loveland  
Clerk Heather Bouw  
Treasurer Joe McMillan  
Archival, Records and Clerk's Assistant Tara Kretschmer

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**Opening of the Meeting**

**2020.02.01            MOVED by Drouillard and SECONDED by LOVELAND THAT the meeting of the Council of the Municipality of Dutton Dunwich opens at 5:00p.m.**

**CARRIED**

A quorum was present.

**Declaration of Pecuniary Interest**

None declared.

**Adoption of Minutes**

**2020.02.02            MOVED by Loveland and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich approves the draft minutes of the January 15th, 2020 meeting forwarded to Council Members, and the Mayor and the Clerk are authorized to sign same.**

**CARRIED**

**REVIEW OF ITEMS NOT LISTED ON AGENDA**

- a) Unfinished Business – Iona Park update
- b) Unfinished Business – Sons of Scotland Park Accessible Washroom Update
- c) Closed Session – Medical Centre – Labour Relations or Employee Negotiations – s. 239(2)(d) of the Municipal Act

**WATER DEPARTMENT**

Dutton Dunwich Management Review – as per DWQMS Element 20

**2020.02.03            MOVED by Drouillard and SECONDED by Loveland THAT the Council of the Municipality of Dutton Dunwich receives the 2019 Dutton Dunwich Management Review – Dutton Dunwich Drinking Water Accreditation as per DWQMS Element 20 for information and future DWQMS requirements as amended.**

CARRIED

Dutton Dunwich Distribution System Annual Report O. Reg 170/03

**2020.02.04**            **MOVED by Loveland and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich accepts the Ontario Drinking Water Systems Regulation O. Reg 170/03 Annual Report for the year 2019.**

CARRIED

### **DRAINAGE**

Drainage Act Discussion Paper ERO Number 019-1187

The Drainage Superintendent presented this report to Council. Council directed staff to add comments regarding the delay in finance recovery.

**2020.02.05**            **MOVED by Hentz and SECONDED by Drouillard THAT the Council of the Municipality of Dutton Dunwich receives the report of the Drainage Superintendent titled "Drainage Act Discussion Paper ERO Number 019-1187", dated January 29, 2020 for information; and THAT Council instructs the Clerk to send comments on the Drainage Act Discussion Paper ERO number 019-1187 on behalf of Council.**

CARRIED

### **DELEGATION REQUEST – Tyrconnell Heritage Society – 5:15 p.m.**

Angela Bobier attended the meeting and presented the Backus-Page House Museum summary of annual activities for 2019. She requested access to any pre-World War 1 documents the municipality had available for The Early History of Dutton Dunwich Township Volume 2. Council agreed to this request.

### **CORRESPONDENCE**

- a) **WECHC** – Request to Waive Community Centre Fees to Provide Annual Public Influenza Vaccination Clinics

**2020.02.06**            **MOVED by Drouillard and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich approves the request of the West Elgin Community Health Centre to waive the rental fee of the Dutton Dunwich Community Centre for the 2019 Annual Public Influenza Vaccination Clinic in the amount of \$60.00 + HST and 2020 Annual Public Influenza Vaccination Clinic in the amount of \$80.00 + HST; and**

**THAT the West Elgin Community Health Centre submit a grant letter to be included in the budget process in future.**

CARRIED

- b) **Lower Thames Valley Conservation Authority** – 2020 Preliminary Budget  
c) **Office of the Solicitor General** – Community Safety and Policing Act, 2019 Upcoming Engagement Opportunities  
d) **AMO** – Government Announces Consultation on Re-Composition of OPP Detachment Boards  
e) **Mayor Purcell** – Summary of ROMA Delegation Meetings January 2020  
f) **Township of Warwick** – Resolution re: Enforcement for Safety on Family Farms

**2020.02.07**            **MOVED** by Hentz and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich supports the resolution passed by the Township of Warwick requesting that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws – or new legislation – to ensure the safety of Ontario's farm families, employees and animals;

**AND THAT** this resolution be forwarded to the Hon. Doug Ford, Premier of Ontario, Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, Hon. Jeff Yurek, Minister of Environment, Conservation and Parks, and the Township of Warwick.

**CARRIED**

g) **Ontario Farmland Trust** – 2020 Farmland Forum

**2020.02.08**            **MOVED** by Drouillard and **SECONDED** Hentz **THAT** relevant correspondence was reviewed.

**CARRIED**

### **CONSENT AGENDA**

#### Consent Correspondence

- a) **City of Quinte West** – Resolution re: Support for Conservation Authorities and Their Core Mandates
- b) **Elgin County** – Council Highlights January 14, 2020
- c) **MPAC** – 2019 Year End Assessment Report for the 2020 Tax Year
- d) **Ministry of Municipal Affairs and Housing** – Funding for Municipal Modernization Program
- e) **Municipality of Strathroy-Caradoc** – Resolution re: Support for Conservation Authorities
- f) **Township of South Frontenac** – Resolution re: Enforcement for Safety on Family Farms
- g) **Stewardship Ontario** – Municipal Hazardous or Special Waste program Wind Up Plan

**2020.02.09**            **MOVED** by Hentz and **SECONDED** by Corneil **THAT** the items on the Consent Agenda be approved.

**CARRIED**

### **TREASURER'S REPORT**

#### Grant Updates

The Treasurer presented this report to Council. Before returning the OMCCP funding, Council directed staff to inquire if the funds can be used towards another project.

**2020.02.10**            **MOVED** by Hentz and **SECONDED** by Corneil **THAT** the Council of the Municipality of Dutton Dunwich receives the report of the Treasurer titled "Grant Updates", dated January 29, 2020 for information; and

**THAT** Council approve the application to the Strategic Economic Infrastructure Stream of the Rural Economic Development Grant for the Community Hub Project;

**AND THAT** given the cancellation of future OMCCP funding, Council instructs staff to return any OMCCP funding received to date.

CARRIED

**EXECUTIVE ASSISTANT'S REPORT**

Updated – Attendance and Absenteeism Policy

**2020.02.11**            **MOVED by Loveland and SECONDED by Hentz THAT the Council of the Municipality of Dutton Dunwich receives the report of the Executive Assistant titled "Updated – Attendance and Absenteeism Policy", dated January 29, 2020 for information; and**  
**THAT Council approve and adopt updated Policy AW 01-2014 – Attendance and Absenteeism Policy, which was last updated in 2010.**

CARRIED

**UNFINISHED BUSINESS**

Iona Park Update

Councillor Loveland presented the new proposal for the Iona Park which includes privacy fencing for neighbours. The Committee will be presenting to Greenlane Trust Fund on February 10<sup>th</sup> and requesting funds in the amount of \$31,000.00.

Sons of Scotland Park Accessible Washrooms Update

Councillor Loveland presented four mock-up designs for new accessible washrooms. Council directed Councillor Loveland to proceed with option 4 which includes 1 accessible washroom, 1 male washroom with 2 stalls and 1 female washroom with 2 stalls.

**NEW BUSINESS**

None.

**ANNOUNCEMENTS**

Councillor Drouillard announced that the WECHC Young Adults with Intellectual Disabilities Committee is organizing a Safety Day to be held in Wallacetown.

**CLOSED SESSION**

**2020.02.12**            **MOVED by Hentz and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich now moves into a session of the meeting that shall be closed to the public at 6:10 p.m., in accordance with Section 239(2) of the Municipal Act, S.O. 2001, c.25 for discussion of the following matters:**

- **Medical Centre – Labour Relations or Employee Negotiations – s. 239(2)(d) of the Municipal Act**

CARRIED

**2020.02.13**            **MOVED by Drouillard and SECONDED by Corneil THAT the Council of the Municipality of Dutton Dunwich hereby comes out of the closed session of the meeting at 6:30 p.m., and the regular meeting reconvenes.**

CARRIED

**RISE AND REPORT – OPEN**

**2020.02.14**            **MOVED** by Loveland and **SECONDED** by Hentz **THAT** the Council of the Municipality of Dutton Dunwich adopt the confidential resolution CL 2020-03 moved in the closed session.

**CARRIED**

Medical Centre – Labour Relations or Employee Negotiations

**2020.02.15**            **MOVED** by Hentz and **SECONDED** by Loveland **THAT** regarding closed session item “Medical Centre – Labour Relations or Employee Negotiations – s. 239(2)(d) of the Municipal Act”, that staff proceed as directed by Council.

**CARRIED**

**PROPOSED BY-LAWS**

**2020.02.16**            **MOVED** by Hentz and **SECONDED** by Drouillard **THAT** By-Law #2020-05, being a by-law to enter into an amending agreement for the collection of certain automotive materials with Automotive Materials Stewardship Inc. (AMS), be read a first, second and third time and passed.

**CARRIED**

**2020.02.17**            **MOVED** by Corneil and **SECONDED** by Loveland **THAT** By-Law #2019-06, being a by-law to confirm the proceedings of the Municipal Council of the Municipality of Dutton Dunwich, be read a first, second and third time and passed.

**CARRIED**

**NEXT MEETING SCHEDULE**

February 12, 2020 – 5:00 p.m.

February 26, 2020 – 5:00 p.m.

**ADJOURNMENT**

**2020.02.18**            **MOVED** by Corneil and **SECONDED** by Drouillard **THAT** the meeting of the Council of the Municipality of Dutton Dunwich closes at 6:33 p.m.

**CARRIED**

  
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Robert (Bob) Purcell, Mayor

  
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Heather Bouw, Clerk

This document is available in an accessible format or with appropriate communication supports upon request.

